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ISLINGTON

Resources Department

Town Hall, Upper Street, London, N1 2UD

AGENDA FOR THE POLICY AND PERFORMANCE SCRUTINY COMMITTEE

Members of the Policy and Performance Scrutiny Committee are summoned to a virtual meeting which will be held on **30 July 2020 at 7.30 pm**.

The link to the meeting; <https://weareislington.zoom.us/j/96620385238>

Enquiries to : Peter Moore
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Despatched : 22 July 2020

Membership

Councillors:

Councillor Theresa Debono (Chair)
Councillor Troy Gallagher (Vice-Chair)
Councillor Santiago Bell-Bradford
Councillor Sheila Chapman
Councillor Jilani Chowdhury
Councillor Vivien Cutler
Councillor Osh Gantly
Councillor Gary Heather

Councillor Sara Hyde
Councillor Clare Jeapes
Councillor Anjna Khurana
Councillor Matt Nathan
Councillor Michael O'Sullivan
Councillor Dave Poyer
Councillor Caroline Russell
Councillor Nick Wayne

Substitutes:

Councillor Mouna Hamitouche MBE
Councillor Roulin Khondoker

Councillor Nurullah Turan

Quorum is 4 Councillors

A.	Formal Matters	Page
1.	Apologies for Absence	
2.	Declaration of Substitute Members	
3.	Declarations of Interest	

If you have a **Disclosable Pecuniary Interest*** in an item of business:

- if it is not yet on the council's register, you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent;
- you may **choose** to declare a Disclosable Pecuniary Interest that is already in the register in the interests of openness and transparency.

In both the above cases, you **must** leave the room without participating in discussion of the item.

If you have a **personal** interest in an item of business **and** you intend to speak or vote on the item you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent but you **may** participate in the discussion and vote on the item.

- *(a) Employment, etc** - Any employment, office, trade, profession or vocation carried on for profit or gain.
- (b) Sponsorship** - Any payment or other financial benefit in respect of your expenses in carrying out duties as a member, or of your election; including from a trade union.
- (c) Contracts** - Any current contract for goods, services or works, between you or your partner (or a body in which one of you has a beneficial interest) and the council.
- (d) Land** - Any beneficial interest in land which is within the council's area.
- (e) Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) Corporate tenancies** - Any tenancy between the council and a body in which you or your partner have a beneficial interest.
- (g) Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

This applies to all members present at the meeting.

4.	Minutes of the previous meeting	1 - 6
5.	Chair's Report	

6. Public Questions

For members of the public to ask questions relating to any subject on the meeting agenda under Procedure Rule 70.5. Alternatively, the Chair may opt to accept questions from the public during the discussion on each agenda item.

7. PPS Sub-Committee - Draft Term of Reference etc. - To follow

	Items for Call-In (if any)	Page
C.	Scrutiny and Monitoring Reports	Page
1.	COVID 19 Update	7 - 18
2.	Financial Monitoring/Budget	19 - 42
3.	Scrutiny Topic 2020/21 - Discussion of topic/Review Committees topics - Verbal	
D.	Discussion Items (if any)	Page
E.	Monitoring Recommendations of Scrutiny Committees, Timetable for Topics, Work Programme and Forward Plan	Page
F.	Report of Review Chairs	Page
G.	Urgent Non-Exempt Matters	
	Any non-exempt items which the chair agrees should be considered urgently by reason of special circumstances. The reason for urgency will be agreed by the Chair and recorded in the minutes.	
H.	Exclusion of Public and Press	
	To consider whether, in view of the nature of the business in the remaining items on the agenda any of them are likely to involve the disclosure of exempt or confidential information within the terms of the access to information procedure rules in the constitution and if so, whether to exclude the press and public during discussion thereof.	
I.	Exempt Items for Call-In (if any)	Page
J.	Exempt Items	

The public may be excluded from meetings whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that exempt information would be disclosed.

K.	Other Business	Page
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The next meeting of the Policy and Performance Scrutiny Committee will be on 17 September 2020

Please note all committee agendas, reports and minutes are available on the council's website: www.democracy.islington.gov.uk

Public Document Pack Agenda Item A4

London Borough of Islington

Policy and Performance Scrutiny Committee - 2 July 2020

Non-confidential minutes of the Virtual meeting of the Policy and Performance Scrutiny Committee held on 2 July 2020 at 7.30 pm.

Present: **Councillors:** Debono (Chair), Gallagher (Vice-Chair), Bell-Bradford, Chapman, Chowdhury, Cutler, Gantly, Heather, Hyde, Jeapes, Khurana, Nathan, Poyser, Russell, O'Sullivan, and Wayne
Also Present: **Councillors:** Gill

Councillor Theresa Debono in the Chair

- 186 **APOLOGIES FOR ABSENCE (Item A1)**
Councillor Bell-Bradford for lateness and Councillor Chapman, leaving the meeting early
- 187 **DECLARATION OF SUBSTITUTE MEMBERS (Item A2)**
None
- 188 **DECLARATIONS OF INTEREST (Item A3)**
None
- 189 **CHAIR'S REPORT (Item A4)**
None
- 190 **MINUTES OF PREVIOUS MEETING (Item A5)**
RESOLVED:
That the minutes of the meeting of the Committee held on 23 January 2020 be confirmed and the Chair be authorised to sign them
- 191 **PUBLIC QUESTIONS (Item A6)**
The Chair outlined the procedure for Public questions
- 192 **COVID 19 UPDATE (Item C1)**
The Chief Executive, Linzi Roberts-Egan was present for discussion of this item and outlined the report

During discussion the following main points were made –

- It was felt that the efforts of staff, Members and residents had contributed to a low rate of infection of COVID 19 in the borough
- The sickness of staff had peaked at 25%, and that this enabled the Council to maintain front line services. Staff sickness had returned to near normal levels

- There had been a significant increase in residents claiming Universal Credit, and that this is impacting on residents
- A Member enquired whether any additional measures had been put in place to address concerns around COVID 19, and BAME staff returning to work, including partner organisations. It was stated that 60/70% of staff were currently working from home, and where staff can work from home they can continue to do so at present. Front line staff have individual risk assessments before returning to work, and in one instance all staff in one area were BAME, and had underlying health conditions, however staff were redeployed to cover in this instance
- It was noted that a review date for staff returning to work had been set for 31 August, however work is still being undertaken to buildings/office accommodation to ensure staff are safe when returning to work. In addition, adaptations have been made to customer contact points with the addition of Perspex screens, and these adaptations are continuing to be developed
- It was stated that each department has a Trade Union based meeting, and issues are discussed on a 'case by case' basis. The recent staff survey showed that the majority of staff, around 80%, felt that the Council were listening, and were supporting them during COVID 19
- In response to a question, it was stated that the Council were communicating with Partner organisations, and also with businesses in the borough. It was pleasing to note that the 'R' number in Islington was the lowest rate in London, at present
- The Council needed to be prepared for a second wave of COVID 19. It was stated that modelling is taking place with NCL, and some of the Pillar 2 data that is essential to monitor community transmission is starting to be supplied, and it was stated that this information could be supplied to Members
- A Member referred to the fact that some parks in the borough had not reopened, and enquired the reasons for this. It was stated that work is taking place, in order to reopen play facilities and parks, however many had closed, due to the need to ensure play facilities were not used. A plan to reopen should be available in the next few days, and this could be circulated to Members
- In response to a question, it was stated that work is taking place with other London Boroughs, who have had higher transmission rates of COVID 19, to learn from best practice and offer information. Members congratulated officers on the efforts that had been made to keep infection levels low in Islington, given that Islington was in a high density population area
- In response to a question from a member of the Public, it was stated that information would be provided to him following the meeting, as to whether the Council would be provided with full disaggregated test result data for Islington, broken down to case contact details by the Government. This would enable any future outbreaks to be effectively traced and managed
- Members were informed that the Leader was of the view that data sharing should take place with Members and residents

RESOLVED:

- (a) That the member of the Public be provided with the information requested above, in relation to disaggregated test data
- (b) That the Pillar 2 information, relating to community transmission/disaggregated data, referred to above be provided to Members, once this is available
- (c) That the information on reopening of parks and play facilities be provided to Members once this is available

Policy and Performance Scrutiny Committee - 2 July 2020

David Hodgkinson, Corporate Director of Resources was present for discussion of this item, and outlined the report.

During discussion the following main points were made –

- The Chief Executive stated that whilst there were a range of reasons for spend on agency/interims/consultants, there is a clear intention to reduce agency spend and HR are looking at specific measures to reduce this. However there will always be a need for recruitment of these staff in certain circumstances
- A Member stated that the report did not contain the information in the form previously requested by the Committee, and there is a need to reduce agency spend. He added that the data presented needed to be in a clearer format. In addition, the target of 10% set for agency staff is one the Committee had made clear needed to be reduced to as low a figure as possible, and there was still significant spend in Environment
- The Director of Corporate Resources stated the aim was to provide information, as transparently and clearly to Members, and that future reports could be structured to provide as much clarity to Members as possible. He added that whilst it was felt the target figure could be reduced, there did need to be flexibility to achieve value for money
- A Member concurred that the report did not contain the information required for the Committee to effectively manage spend. He stated that he would wish to see, in future reports, each Directorate listing individual agency/interim/consultants employed, the timeframe for these posts, any overruns and the actions taken to reduce spend. This should be presented to Committee on a quarterly basis, especially in relation to the higher spending Directorates, Housing and Environment and the Chief Executive and Leader should keep an overview of this spend
- The Chief Executive responded that the intention is to provide as much information as the Committee requires, and that there had been significant improvements in some areas such as Housing, where restructures and sickness reductions has seen agency spend reduce
- A Member referred to two main issues, the lower paid agency staff, which were necessary for services to be maintained and delivered and that of higher paid consultants and interims, who were using umbrella companies/public service companies. The Chief Executive stated that information had been provided to the Committee prior to the meeting but she would recirculate this to Members
- The Director of Corporate Resources stated that measures were being taken to convert temporary staff into permanent staff, however sometimes specialist staff are needed in certain circumstances
- Members were informed that whilst there was a overspend of £3.3 million in Environment Directorate. However, a significant proportion of this had actually been offset by developer contributions, and restructuring of the Parking Directorate was now coming to a finish, and would reduce agency costs. Sickness levels had also been reduced from 26 days per FTE to 14 days, with the intention to reduce to 10 days
- Members were informed however, that if there is a second wave of COVID 19 this may increase agency spend in Environment
- A Member referred to the fact that whilst recognising there may be seasonal impacts on agency staff, it may be worth considering 'ringfencing' a pre-approved budget that will limit spend
- The view was also expressed that the next report to the Committee, to be considered in December, should contain details of spend at present compared to the

December figure. In addition, information should be provided if this is available on the number of BAME staff appointed as interims

- The Chair thanked the Chief Executive for the information provided prior to the meeting in respect of additional questions in relation to the report

RESOLVED:

- (a) That the next report to the Committee should be structured in a format that is more easily understandable to Members
- (b) That future reports contain information relating to each Directorate and the reasons for employment of agency staff/interims/consultants the timeframes for employment etc. as referred to above
- (c) That details of current spend, as compared to December spend by Directorate, be submitted to the Committee in the December report
- (d) That details of the numbers of BAME staff employed as interims be provided to Members of the Committee
- (e) That consideration be given to a 'ringfenced' budget for agency/interims/consultants so that Members can effectively monitor such spend

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REVENUE OUTTURN 2019/20 (Item C3)

David Hodgkinson, Director of Corporate Resources was present and was accompanied by Steve Key, Service Director Finance

During consideration of the report the following main points were made –

- It was noted that the General Fund had a underspend of £8.405m in the previous financial year, there had been a underspend on the capital programme, and the HRA was at 'break even'. The General Fund underspend was welcome, due to the additional funding pressures arising from COVID 19
- The Council were projecting a £36m overspend in the budget, as a result of COVID 19, and a shortfall of £12m in the HRA. However, some additional funding had just been announced by the Government in relation to loss of fees and income, and loss of business rates, however the precise details were still to be finalised. The Council were also looking at an exercise to reduce spending on 'in year budgets', and it was hoped that a more precise position could be announced in the next few weeks
- In response to a question, it was stated that at present it is difficult to forecast the impact of the loss of business rates and Council Tax, however work is taking place, and the best estimate at present is that this could result in lost income of around £10m. In addition, there were implications for loss of income in respect of parking etc. and this is an area where more clarification is needed on Government funding reimbursement
- In response to a question, it was stated that it was also difficult to assess the impact on the HRA of non-payment of rent, however the Council had taken a decision to act sympathetically in certain circumstances, especially in relation to those tenants on Universal Credit given the circumstances of COVID 19

RESOLVED:

That the report and the Council financial position be noted

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LEADER - EXECUTIVE PRIORITIES 2020/21 (Item C4)

The Chair stated that due to the length of the agenda, a written report had been submitted and that if there were any questions arising from such report these could be raised with the Leader following the meeting

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PRESENTATION - EXECUTIVE MEMBER COMMUNITY DEVELOPMENT (Item C5)

The Chair stated that due to the length of the agenda, a written report had been submitted to the Committee, and that if Members had any questions these should be directed to the Executive Member Community Development following the meeting

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MONITORING REPORT (Item)

RESOLVED:

That, subject to the consideration of the addition of a Scrutiny Review into Performance Management at the September meeting, the monitoring and work programme be noted

The meeting ended at 9.05 p.m.

CHAIR

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Report of: Chief Executive

Meeting of:	Date:	Ward(s):
Policy and Performance Scrutiny Committee	30 July 2020	All

Delete as appropriate	Exempt	Non-exempt
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SUBJECT: Chief Executive COVID-19 report briefing

1. Purpose

- 1.1 This report follows on from the report presented to the Policy and Performance Committee on 2nd July and provides an update on the council's continued response to the Covid-19 pandemic in Islington.

2. Recommendations

- 2.1 To consider the update from the Chief Executive on the recovery response to Covid-19 and the on-going mitigation.

3. Overview

- 3.1 In early July, the government announced changes to ease the lockdown restrictions further. The government provided specific guidance notes on a number of areas that have informed our decisions and actions.
- 3.2 As set out in the last update, the Council's GOLD and Silver command structures were activated to respond to government announcements and local issues quickly. These reporting structures will remain in place over the summer period to provide continued resilience.
- 3.3 The Chief Executive continues to provide regular updates covering any national, regional and local Covid-19 developments to members, both at weekly Leadership meetings and by a weekly

update circulated to all members by email.

- 3.4 The council is running a campaign to encourage residents to play their part in keeping Islington safe and well. The ‘Do your bit’ campaign uses key workers to ask residents to take action in a range of ways including maintaining social distance, being considerate to neighbours and reducing litter.
- 3.5 While the council’s response to the pandemic has been robust, it was organised in the face of a fast-evolving emergency. So, we are making sure that we are prepared for the possibility of a second wave of Covid-19. To ensure we are able to respond as quickly and effectively as possible should that happen, over the summer period the council will carry out a learning lessons exercise to identify any opportunities to do things better and to prepare the workforce and residents. We know that our Care Homes are better prepared, but there is much more we can do. The findings of the exercise will be reported at the next Policy and Performance Committee meeting in September.
- 3.6 The Gold and Silver command structure included 11 workstreams. As the Council developed its longer-term approach, the governance has been reviewed and renamed to ‘Resilience Strategic Group’ and the workstreams have been streamlined. Current workstreams and areas of work that can be scaled up and down in line with Islington’s Outbreak Control Plan are as follows:
- Community Response: We are Islington, food distribution and support for vulnerable groups
 - Adult Social Care Crisis Response: Hospital discharge, domiciliary care & care homes
 - Health Protection Group: Public health guidance & advice, testing and contact tracing
 - BECC Coordination: Reporting & returns on staff attendance, COVID-19 sickness, and PPE supplies
 - Homelessness: Securing and finding temporary accommodation, drug, alcohol and mental health support
 - Children and Schools Response: Key workers & vulnerable children in early years & school settings and early years and school's response to Covid-19
 - Cross cutting: Data, evidence and horizon scanning, communications, equalities, finance, redeployment of staff.
- 3.7 The Borough Emergency Control Centre (BECC) remains operational and continues to manage PPE distribution to front-line staff, care home and domiciliary care. The BECC will remain in place for the foreseeable future to manage the co-ordination of the overall response at service level, prepare contingencies for a potential second wave and report to Gold on the situational reporting from services as a whole and more regularly with critical services.
- 3.8 Whilst the majority of staff remain working from home and this remains the default position, work has started to reinstate council services where possible and re-open council buildings if safe to do so and in line with Public Health and Government guidelines. As part of this, we are currently undertaking a programme of Building Risk Assessments for all accommodation and offices in line with core Public Health Guidance regarding health, hygiene, and social distancing.
- 3.9 Individual risk assessments have been developed for staff who will return to the office environment (or who have continued working in the office environment throughout the pandemic) and managers are now completing these for staff in their services. As part of this, managers need to establish any adjustments that may be required to ensure safety at work for all, but especially those who are particularly vulnerable to COVID-19 for a range of reasons including age, pre-existing health conditions and ethnicity.
- 3.10 Every reasonable effort is being made to comply with social distancing guidelines and the risks mitigated where this is not possible. The council continues to follow the 2m rule in its office accommodation.

- 3.11 All council buildings will be working at a considerable reduced capacity. To maintain this and to keep everyone safe, the majority of staff will continue to work from home, work on shift rota, and have staggered start and finish times to limit contact between workers.
- 3.12 The Council's Digital Services team have developed an approach for dealing with Track and Trace and they are also evaluating options for an office desk booking system. This Track & Trace data will then be used to assist the NHS Test and Trace if needed to help contact clusters or outbreaks. The council has improved and continues to develop its online offer to enable council services to be accessed online. Alternative contact channels such as the option to video call for appointments is now widely offered to residents.
- 3.13 Equipment requirements e.g. hand sanitiser, and signage have been purchased and social distancing measures are being rolled out across the main council buildings with further work underway on the other council sites. The roll out of equipment is being overseen by the BECC who are managing spend and procurement activities and ensuring Health and Safety procedures are followed.
- 3.14 Following the Government announcement that wearing a face covering will be compulsory in shops and supermarkets from July 24th in a bid to halt the spread of Coronavirus, GOLD have taken the decision to purchase reusable face coverings for use by staff where required, such as staff who will be entering shops or residents' homes.
- 3.15 Staff are receiving regular updates on the latest national guidance and support for staff in the workplace via the council's intranet, "izzi", and through weekly bulletins. Managers are receiving targeted information through 'Managers Update' to ensure they have access to the most up-to-date guidance and advice.
- 3.16 Monthly staff surveys have been sent to all staff since the start of the pandemic to track employee wellbeing, check in on health and temperature check how the workforce is adjusting to the "new normal" such as home working.
- 3.17 **The June survey results showed:**
- 29% of people feel ok and hopeful, 20% feel okay and positive and 7% of people are feeling very worried or upset with 65% stating they feel broadly okay.
- 3.18 There are no significant differences in how people are feeling across directorates, ethnicities, genders and between carers and non-carers. However, there is a significantly higher prevalence of feeling very worried and upset amongst LGBTQIA employees compared to heterosexual employees, and amongst staff who have a long-term illness or disability compared to those who don't.
- 3.19 Focus groups are being arranged with LGBTQIA and disabled staff to discuss to see if there is any targeted support we can put in place and updates on this will be shared when available.
- 3.20 We Are Islington continues to offer assistance for anyone who is vulnerable or self-isolating - including food drops, medicine collection and other practical support. The service also responds to a range of other Covid-19 related enquiries including parking, council tax etc, as well as being responsible for checking the well-being of shielded residents identified as vulnerable by the NHS, ensuring their basic needs are met. It also brings together a range of Council and community services under a 'single umbrella' of support, connecting residents with volunteers and a range of services organised in partnership with local charities, community organisations and mutual aid groups.
- 3.21 Since 21 March 2020, We Are Islington has received and dealt with over 11,060 calls and emails. This includes support for more than 2,620 local people in need of food, nearly 500 asking for medicine and 7520 in need of financial support. In addition, around 250 requests for wellbeing support have been made to the helpline, which has also helped with four reports of domestic violence.

- 3.22 In addition, the service has also supported over 7,000 shielded residents, as well as making proactive contact with other vulnerable residents known to the Council including 680 Leasehold and Freehold residents and 50 residents at Crowfield House.
- 3.23 Whilst the demand for services is reducing as the lockdown is eased, We Are Islington will continue to provide support for vulnerable residents and those identified as in need as part of the rest and trace system for the remainder of the year and remains vigilant and ready to respond to any future needs that may arise.

4 Health Impact

- 4.1 In Islington the number of new cases per day has continued to follow an overall declining trend since mid-April and since May 20 has plateaued to an average of between 0 and 1 new cases per day. There were 6 new cases reported between 6 - 12 July 2020. This is in line with regional and national trends.
- 4.2 The number of deaths in Islington peaked during the week of the 4th - 10th April at 42 deaths and has fallen steadily since. Locally and regionally deaths from Covid-19 are now at very low levels and non-Covid-19 deaths are now what would be expected for this time of the year.
- 4.3 Nationally, the latest R (reproduction rate) is 0.7-0.9, with a slightly higher estimated regional R for London of 0.8-1.1. A rate greater than 1 indicates an exponential increase in number of infections, however low case numbers and a high degree of variability in transmission across London means this estimate is insufficiently robust to inform policy decisions.

4.4 Suppression of the virus

- 4.5 In order to continue to contain and suppress the virus, effective and system wide arrangements need to be adopted and maintained. We have been working to implement the full range of preventative and social distancing measures in our services, those of our partners, businesses, organisations and communities and ensure sustained adoption of and adherence to the necessary behaviours across all these settings. This continues to be a council wide focus both internally and externally, and resources are being disseminated to give guidance and clarity on necessary measures. As the pandemic moves through this phase we expect to continue to see an easing of lockdown measures including increased opening of businesses, travel at home and abroad, socialising between households, and the end to shielding.

- 4.6 This environment will present more challenges in relation to social distancing behaviour and existing health risks and inequalities. This includes increased risk of community transmission, with the potential to coincide with previously highlighted seasonal changes such as the impact of the usual seasonal flu, the shift in behaviour to more time being spent inside, and an increased risk of social isolation in winter. A greater than usual focus on flu vaccination will be required during this period.

4.7 Entering new phases of lockdown

- 4.8 Although levels of Covid-19 infections and deaths are very low in Islington, the easing of lockdown does come with a risk of a resurgence of Covid-19. Successful easing, particularly in settings where some social distancing measures are not possible or that involve larger groups of people, will be dependent on continued monitoring and an evolving understanding of cases and outbreaks in Islington's population, as well as the more general progression of the epidemic in subsequent phases.

- 4.9 This continues to be important to monitor and understand both on a local and regional level. Local access to data is improving. Cumulatively over time, as of 12th of July, there have been a total of 18 situations in higher risk settings in Islington:- 15 in care homes, 2 in a custodial setting and 1 in a work place setting. In the most recent week of available data (Week 28, w/c 6th July), there were been no new situations, outbreaks or clusters of concern reported in higher risk settings in Islington.

4.10 Outbreak control

- 4.11 The rapid identification, response to and management of local outbreaks remains crucial to the control and suppression of COVID-19 during this phase, as life begins to return to a more normal footing. Islington Council, along with all upper tier Local Authorities, has developed an Outbreak Control Plan, which sets out the systems we have established, in collaboration with our partners, to enable us to prevent and contain the spread of the virus and to investigate, manage and control local outbreaks, with a focus on our part in the testing and tracing system.
- 4.12 A peer review of outbreak plans with other North Central London boroughs and Public Health England, supported by London ADPH, is currently being undertaken to ensure local plans are robust and to share best practice. Engaging our communities in this work, and tailoring our local arrangements, communication and support to respond to the needs of our local population continues to be essential to the effectiveness of local Outbreak Control. Key to this is improving local awareness and understanding of NHS Test and Trace, including when and how to get a test. A Test and Trace Communications and Engagement group has been established to oversee the implementation of this local COVID-19 communications and engagement plan.

5 Financial Implications

- 5.1 The estimated in-year shortfall remains very uncertain, as the situation is continually changing based on Government guidance and emerging actual cost data. The monthly budget monitoring report to the Executive on 16 July 2020 provides an of these estimates and considers the 2020/21 budget position in detail.
- 5.2 However, since that report was produced, we have been notified of a further grant allocation. The total grant received is now £18.5m.
- 5.3 Any shortfall not funded by central government would weaken the Council's balance sheet and reserves, which would need to be replenished in future financial years.

6 Workforce Impacts

- 6.1 Public Health analysts continue to report on staff working from home, on site, or unable to and will continue to provide these updates for the foreseeable future to enable us to meet internal and London-wide reporting responsibilities.
- 6.2 Workforce overview

The percent of staff reported as unable to work reached a high point of 23% on 3 April and 7 April, but has been decreasing subsequently, reaching a low point of 11.5% on 5 May and 3 June. As of July 14th, the latest data available, the proportion of staff unable to work has increased to 12.4% unable to work.

The percent of staff reported as working on site was around a quarter (25%) of staff in early April but has subsequently increased to just over a third of staff working on site in June. As of July 14th the number of staff working on site is similar to June at about 30%.

The percent of staff reported as working from home has been between 50% and 60% of staff between 2 April and 19 June. As of July 14th the picture remains similar to the previous 2 months with 55% staff reported to be working from home.

On average, 78% of critical services reported performing as normal (1) between 2 April and 19 June, this has decreased to approximately 70% as of July 14th.

As of July 14th the impact of non-critical services is similar to that as between April and June with an average of 57% of services reporting performing as normal (1) and 34% of services reporting performing at a reduce service (2) between 2 April and 19 June.

According to the most recently reported figures on 14th July, 193 members of staff have been tested for Covid-19.

7 Welfare Response: Universal Credit

- 7.1 The increase in residents claiming universal credit during the COVID19 period has started to level off in recent weeks. There are now 27,965 live claims for universal credit across the two Islington job centres, with the split being 16288 at Barnsbury job centre and 11,677 at Finsbury job centre. This is an increase in universal credit claims of 10% on the pre-COVID19 figure on 11 March 2020 of 13,356 universal credit claims in Islington.
- 7.2 There were 22,800 Islington residents furloughed and 7,900 residents on the self-employment income support scheme on the 31 May 2020.
- 7.3 The Government has provided local authorities in England with £500m of grant funding to support economically vulnerable people and households in their local area. Islington's slice of the grant funding is £3,879,455. The Government's expectation is that billing authorities will provide all recipients of working age local council tax support during the financial year 2020/21 with a further reduction in their annual council tax bill of up to £150, using discretionary powers to reduce the liability of council tax payers in addition to our formal local council tax support scheme design.
- 7.4 We have implemented the COVID19 hardship fund, providing all working age local council tax support recipients during 2020/21 with an up to £150 additional rebate on their council tax bill. As at the 17 July 2020 we have allocated £2,309,744.15 of the grant money as a rebate to Islington residents council tax bills. During the remainder of 2020/21 all new working age claimants of council tax support will receive the up to £150 rebate on their council tax bills.
- 7.5 The Residents Support Scheme has continued to help residents with the unprecedented challenges of COVID19. Those facing financial hardship have been able to access extended crisis support through the Residents Support Scheme. During the COVID19 period, 985 crisis awards have been made, totalling £146k of support to Islington residents facing severe financial hardship up to 17 July 2020. The crisis award includes information and signposting for residents to help improve their situation.
- 7.6 A benefit take-up campaign has been launched to encourage residents to claim benefit income they are entitled to. Communication has gone out across our media channels to promote claiming of pension credit and to raise awareness of the change to free TV licences from 1 August 2020. We have analysed our own benefits data to identify and write to 444 residents who are potentially entitled to pension credit. If all 444 residents could claim pension credit, our data suggests the potential additional income would be worth £1,339,488 annually to these residents, plus within this group, 143 residents would be entitled to a free tv licence worth a saving of over £22k. Further follow up communication is planned with this group.
- 7.7 We continue to engage with residents that have moved on to universal credit but are not in receipt of council tax support. The communication with this group encourages a claim for council tax support to ensure they receive this benefit if they are entitled.
- 7.8 The actions described in our welfare response forms part of our economic well-being offer, providing financial assistance that will help residents move towards financial stability, ensuring a basic and stable income to meet everyday living costs.

8 Employment Support

- 8.1 The impact of the depressed labour market on young people can be seen in recent unemployment data, with the number of 18-24 year olds claiming out of work benefits increasing from 825 in March 2020 to 1,920 in June.
- 8.2 Youth Employment and Progress teams are leading work to ensure there is responsive support in place for those leaving education or transitioning from secondary school to further education or

training. The service is planning for a phased return to face to face work in August, to support those who are most at risk of becoming NEET. Intensive efforts are underway with schools and City and Islington College to ensure young people at risk have a place in place for Sept.

- 8.3 The new targeted employability and skills programme for NEET 18-25yr olds comes into operation from September. Furthermore, the youth employment network convened by the council is looking at ways in which it can scale-up its collective reach.
- 8.4 The government has recently announced plans for a number of new initiatives to tackle the increase in youth unemployment. Employers will be incentivised to offer apprenticeships and traineeships, while the 'Kickstart' programme will fund jobs for up to 6 months at national minimum wage for 16-24 year olds. While we are awaiting further detail on these initiatives, we have begun conversations with local businesses to explore options for a local model that would benefit young people, while still providing the pre and post-employment support that many young people need. Colleagues in HR are also looking at opportunities to enhance the existing council apprenticeship and pre-employment offer.
- 8.5 Following Islington Job Centres' successful promotion of the iWork offer to new UC claimants, targeted communications have been sent to Council housing tenants who have recently claimed universal credit with a good response for residents.
- 8.6 A targeted approach is underway to support recent rough sleepers, currently housed in local hotels, in partnership with Central London Forward. There is a further focus to connect BAME residents with local employment services, events and initiatives, including a newly established BAME employment network.
- 8.7 We continue to work proactively with employers and the Proud to Care Recruitment campaign, placing residents in work in the Health and Adult Social care sector. In total our partnership work with our Social Care commissioners and the GP Federation has generated 65 job offers for local residents, with 50 of these being secured since June 1st, and more vacancies still coming through. We are particularly pleased that so many local GP surgeries are now beginning to look for help with recruiting non clinical staff.
- 8.8 The Islington Working bulletin continues to be sent out twice-weekly to over 4,400 recipients and offers an up to date snapshot of employment events or initiatives, as well as vacancies currently available.
- 8.9 The iWork construction team have been working closely with contractors and partners to ensure that none of the 56 residents currently apprenticed in the sector, will lose their jobs or drop out due to the impact of the Covid19 lockdown.

9 **Legal Implications:**

- 9.1 The Health Protection (Coronavirus Restrictions) (England) Regulations 2020 provide for the Council to give Directions relating to individual premises, events and public outdoor events. A Direction may be given only if the authority considers that all the following 3 conditions are met : that the Direction responds to a serious and imminent threat to public health; that the Direction is necessary; and that it is proportionate.

10 **Environmental Implications and contribution to achieving a net zero carbon Islington by 2030:**

- 10.1 The aim is to reduce the Islington's carbon emissions to net zero by 2030 meaning that a net zero carbon strategy is the single most important one in terms of environmental implications. During the lockdown period we have seen some positive impacts with respect to net zero carbon:

- 10.2 Islington's first people-friendly street has been created in St Peter's Ward to allow more space to walk safely, cycle as part of everyday life, use buggies or wheelchairs and cross roads. A number of inexpensive measures will stop rat-running through the area's streets while keeping access for cyclists, emergency vehicles, trades vehicles, and local people who need cars.
- 10.3 Work is underway with Camden Council to create temporary cycle lanes along York Way between Hungerford Road and Wharfside Road which has been as a high-priority cycle route during the coronavirus crisis.
- 10.4 The social distancing measure around schools has now been removed and is being replaced with an accelerated rollout of the school street programme with a further 26 schools set to benefit by the end of the year.
- 10.5 The Environment and Regeneration department are working with TfL to transform Old Street and Clerkenwell Road to create a corridor which give priority to people walking, cycling and using public transport.
- 10.6 We will be reviewing the social distancing requirements in light of the government's changes in the licensing regulations for licensed premises.

11 Resident Impact Assessment:

- 11.1 The evidence is clear that the impact of Covid-19, and the negative health, financial and social impacts are not felt equally across Islington or nationally. Preventing and reducing further disproportionate impacts, ensuring we protect the health of our BAME residents and staff, and preventing further exacerbation of existing health, social and economic inequalities, will require a clear and consistent focus on the equity impacts of the interventions and measures we take in this phase, as well as requiring targeted action and work to support and protect the most impacted groups.
- 11.2 Locally it appears that there is variation between population groups in terms of awareness and understanding of key public health messages and actions, that myths and misinformation gain traction, and that some communities experience or exhibit higher levels of mistrust, fear or anxiety. Strategic communication planning is crucial to remove barriers to accessing accurate information for all residents across the borough.
- 11.3 Challenging inequality will remain a key priority for the council and we are establishing a new corporate programme in this space with a key focus on improving race equality and responding to the disproportionate impacts of Covid-19.
- 11.4 This new programme, which will report into the member-led Race Equality Working Group, will develop and oversee delivery of a clear programme of action across every Council department and beyond, so that in our role as an employer, a strategic leader and as a service provider we are leading the way in ensuring a fairer future for Islington.

12. Conclusion

- 12.1 The Council continues to respond robustly to the scale of the crisis and has moved to support the Islington community and workforce to return to a new form of normality. There will be a continued focus to support communities most affected by the pandemic and address the inequalities that have been exposed throughout the crisis.
- 12.2 The Council will continue to work in partnership with communities, staff and key partners to actively rebuild a Fairer Islington for all, and will undertake a lesson learned review to capture the learning, to manage any local outbreaks if they occur and continue to deliver within the budget and health detail set out in this report.

Signed by:

Date 21 July 2020

Report Author: Linzi Roberts-Egan
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Financial Implications Author: Steve Key
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Report of: Corporate Director of Resources

Meeting of:	Date	Ward(s)
Policy and Performance Scrutiny Committee	30 July 2020	All

Delete as appropriate	Exempt	Non-exempt
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SUBJECT: Budget Monitoring 2020/21 – Month 2

1.	Synopsis
1.1	The Resources Directorate produces regular budget monitoring reports on the council's current financial position to allow the Executive to fulfil its responsibility to monitor the budget and make decisions relating to budget revisions and the allocation of contingency funding.
1.2	The Policy and Performance Scrutiny Committee's Terms of Reference also include the responsibility to consider matters relating to the financial position of the council. Therefore, the latest budget monitoring report is submitted to meetings of the Policy and Performance Scrutiny Committee.
2.	Recommendations
2.1	To consider and note the enclosed budget monitoring report which was considered by the Executive on 16 July 2020.
3.	Background
3.1	The council is required by law to conduct its business efficiently and to ensure that it has sound financial management policies in place that are strictly adhered to. Reviewing the

	budget from time to time during the year and taking any such actions as is deemed necessary is the responsibility of the Executive. The monitoring of the budget by the Policy and Performance Scrutiny Committee provides an additional level of assurance.
4.	Implications
4.1	The implications are detailed in the enclosed report.
5.	Reason for recommendations
5.1	To enable the Policy and Performance Scrutiny Committee to fulfil its obligation to consider matters relating to the financial position of the council.

Appendices

- Report to the Executive: Budget Monitoring 2020/21 – Month 2 and associated appendices.

Final report clearance:

Signed by:		
	Corporate Director of Resources (Section 151 Officer)	Date



Resources Directorate
Newington Barrow Way, London, N7 7EP

Report of: Executive Member for Finance and Performance

Meeting of	Date	Agenda Item	Ward(s)
Executive	16 July 2020		All
Delete as appropriate	Exempt		Non-exempt

2020/21 BUDGET MONITORING – MONTH 2

1. SYNOPSIS

- 1.1 This report provides an early assessment of the in-year 2020/21 budget position in light of the COVID-19 crisis. The position remains very uncertain, as the situation is continually changing based on government guidance and emerging actual cost data.
- 1.2 Overall, the council is currently estimating total COVID-19 related budget pressures of around £62m (comprising £17m additional costs and £45m income losses), including HRA and potential council tax and business rates income losses that would impact the 2021/22 budget. The council has received total grants of £15.575m from government as a contribution towards our extra costs as we deliver the local response to this crisis (including our 'We are Islington' response service and tackling increased homelessness in the borough), which leaves a total funding gap of around £47m. Any residual shortfall not funded by central government would significantly weaken the council's balance sheet and reserves, which would then need to be replenished in future financial years.
- 1.3 On 2 July 2020, the government announced a new funding package for local authorities. The key features of the funding package are: an additional grant for expenditure pressures in 2020/21; funding for 75% of income losses from sales, fees and charges, where these losses are greater than 5% of the council's planned income receivable; and the ability for councils to spread any collection fund deficits in 2020/21 over 3 years. At the time of finalising this report, more detail was needed from the government in order to understand what this could mean at an individual authority level. However, the funding package appears to fall short of the government's promise to do 'whatever it takes' to protect the vital local services our residents rely on, and help us to keep people safe.
- 1.4 Within this, there is a forecast General Fund overspend of (+£38.806m), comprising COVID-19 related budget pressures of (+£39.805m) and other net underspends of (-£0.999m). After the

application of remaining COVID-19 grant funding of £14.310m (£15.575m total grant received to date less £1.265m applied in 2019/20), this leaves a forecast net General Fund overspend of (+£24.496m) in 2020/21.

- 1.5 If it wasn't for the exceptional circumstances of COVID-19 (unforeseen at the point of finalising the 2020/21 budget proposals), the council would have been on course to deliver an in-year General Fund underspend. This would have increased General Fund reserves and improved the financial resilience of the council, in line with the medium-term financial strategy (MTFS).
- 1.6 The forecast in-year position for the ring-fenced Housing Revenue Account (HRA) is a deficit of (+£5.490m), which relates in full to COVID-19 pressures.
- 1.7 Further management actions and efficiencies are required in order to reduce the in-year overspend where possible. Departments are asked to undertake a detailed review of their budgets to assess further scope to reduce COVID-19 pressures and/or deliver underspends in other areas.
- 1.8 The forecast position includes £15.6m potential council tax and business rates income losses that would impact the 2021/22 budget. This is an initial prudent assessment of the potential in-year losses and subject to change significantly as more reliable collection data emerges. The actual budgetary impact will depend on the wider economic outlook, including the extent to which arrears can be recovered and any ongoing decrease in the tax base (e.g. increased council tax support caseload, empty business premises).
- 1.9 The COVID-19 crisis (and particularly the lockdown period) is also expected to lead to significant slippage of the 2020/21 capital programme into future financial years.

2. RECOMMENDATIONS

- 2.1 To note the breakdown of the forecast General Fund outturn by individual variance at **Appendix 1** and by service area at **Appendix 2**.
- 2.2 To note that, after the application of COVID-19 government grant funding, there is a forecast net General Fund overspend of (+£24.496m) in 2020/21. (**Section 3** and **Table 1**)
- 2.3 To note that the council is facing total COVID-19 related budget pressures of around £62m and, after government grants received to date, a net gap of around £47m (including HRA and potential council tax and business rates income losses). (**Paragraph 3.2**)
- 2.4 To agree that departments undertake a detailed review of their budgets to assess further scope to reduce COVID-19 budget pressures and/or deliver underspends in other areas. (**Paragraph 3.5**)
- 2.5 To agree that the Public Health and homelessness grants prior year balances in earmarked reserves be allocated against the forecast General Fund overspend, where permissible within the terms of the original grants. (**Paragraphs 4.10** and **4.23**)
- 2.6 To agree that departmental cash limits are adjusted to reflect the latest re-profiling of savings and to regularise any ongoing directorate underspends declared in this report. (**Paragraph 4.32**, **Table 2** and **Appendix 3**)
- 2.7 To note the forecast in-year HRA deficit of (+£5.490m). (**Section 5** and **Appendix 2**)
- 2.8 To agree that the decision for Partners to repay the senior debt on the first housing PFI contract (PFI1) be delegated to the Corporate Director of Housing in consultation with the Corporate Director of Resources and the Executive Member for Housing and Development. (**Paragraph 5.4**)

- 2.9. To note the latest 2020/21 to 2022/23 capital programme and, pending more detailed review on an individual scheme basis, that the COVID-19 crisis is expected to lead to slippage of at least 20% of the 2020/21 capital programme to future financial years. (**Section 6, Table 3** and **Appendix 4**)

3. REVENUE POSITION: SUMMARY

- 3.1. A summary position of the General Fund and HRA is shown in **Table 1**, a breakdown by individual General Fund variance in **Appendix 1** and a breakdown by General Fund and HRA service area in **Appendix 2**.

Table 1 – 2020/21 General Fund and HRA Forecast Over/(Under)Spend

	COVID-19 Related £m	Non COVID-19 Related £m	Total £m
GENERAL FUND			
Chief Executive's Directorate	0.000	0.000	0.000
Environment and Regeneration	18.360	(0.060)	18.300
Housing	1.536	0.000	1.536
People	13.246	(0.473)	12.773
Public Health	0.442	(0.941)	(0.499)
Resources Directorate	4.767	(0.880)	3.887
DIRECTORATE TOTAL	38.351	(2.354)	35.997
Corporate Items	1.454	1.355	2.809
OVERALL TOTAL (before COVID-19 grant)	39.805	(0.999)	38.806
COVID-19 grant (net of amount applied in 2019/20)			(14.310)
OVERALL TOTAL (after COVID-19 grant)			24.496
HOUSING REVENUE ACCOUNT			
In-year (Surplus)/Deficit	5.490	0.000	5.490

- 3.2. Overall, based on the latest return to MHCLG in June 2020, the council is currently facing total COVID-19 related budget pressures of around £62m (comprising £17m additional costs and £45m income losses). This includes COVID-19 related budget pressures of £1.3m at the end of the previous financial year (2019/20), forecast General Fund pressures of £39.8m in 2020/21, £15.6m potential council tax and business rates income losses that would impact the 2021/22 budget and £5.5m HRA budget pressures. The council has received total grants of £15.575m from government as a contribution towards our extra costs as we deliver the local response to this crisis, which leaves a total funding gap of around £47m. Any residual shortfall not funded by central government would significantly weaken the council's balance sheet and reserves, which would then need to be replenished in future financial years.
- 3.3. On 2 July 2020, the government announced a new funding package for local authorities. The key features of the funding package are: an additional grant for expenditure pressures in 2020/21; funding for 75% of income losses from sales, fees and charges, where these losses are greater than 5% of the council's planned income receivable; and the ability for councils to spread any collection fund deficits in 2020/21 over 3 years. At the time of finalising this report, more detail was needed from the government in order to understand what this could mean at an individual

authority level. However, the funding package appears to fall short of the government's promise to do 'whatever it takes' to protect the vital local services our residents rely on, and help us to keep people safe.

- 3.4. Whilst the estimated position has improved since the previous return to MHCLG in May 2020, this remains a serious shortfall. The position remains very uncertain, as the situation is continually changing based on government guidance and emerging actual cost data.
- 3.5. Whilst non COVID-19 related net underspends of (-£0.999m) have already been identified, further management actions and efficiencies are required in order to reduce the in-year overspend where possible. Departments are asked to undertake a detailed review of their budgets to assess further scope to reduce COVID-19 pressures and/or deliver underspends in other areas.
- 3.6. Beyond 2020/21, there is currently an estimated net budget gap of around £58m over the 3-year financial planning cycle to 2023/24. It should be emphasised that this estimated budget gap is in addition to existing planned savings.
- 3.7. The medium-term financial outlook is the most uncertain it has ever been and subject to change significantly as further information emerges on key budget variables, including the following:
 - The extent to which the council's reserves are depleted by 2020/21 COVID-19 related budget pressures and therefore need to be replenished in future financial years;
 - Ongoing COVID-19 financial pressures and recovery of income streams (including council tax and business rates income), and the risk of a second spike of the virus;
 - Delivery of agreed savings; and
 - The government Spending Review and future local government finance settlements, including the overall quantum of local government funding, additional social care funding and/or precept and funding distribution reforms such as the reset of business rates retention growth and the fair funding review.

4. GENERAL FUND

Chief Executive's Directorate (Break-even)

- 4.1. The Chief Executive's directorate is forecasting a break-even position.

Environment and Regeneration (+£18.300m)

- 4.2. The Environment and Regeneration directorate is currently forecasting a net (+£18.300m) overspend, comprised of (+£18.360m) COVID-19 related budget pressures and a (-£0.060) underspend relating to delayed spending of budget growth. This is detailed by key variance in **Appendix 1** and summarised by division in **Appendix 2**.
- 4.3. The department relies heavily on fees and charges income to subsidise its services and the COVID-19 crisis has severely impacted on revenue generating activities across all service areas.
 - Parking related income – there has been a substantial decrease in projected income across Pay & Display, Penalty Charge Notices and Permit & Vouchers. It is estimated that the full year impact will be a decline in parking related income of around £9m.
 - Leisure related income – the council receives income from operating the leisure centres and from activities and events within our parks and open spaces. The current best estimate of the full year impact of this income loss is around £6.5m.

- Other areas such as Commercial Waste, Licensing, Planning, Highways, Street Markets, Tree and Pest Control services are also experiencing reduced levels of service and it is estimated that the income loss across these areas will be around £2.2m.
- 4.4. The directorate is also incurring additional costs in terms of agency cover for COVID-19 related sickness/self-isolation, overtime and additional contract costs to cover additional enforcement of social distancing and Personal Protective Equipment. It is estimated that these additional costs will amount to £0.6m over the course of the financial year.

Housing General Fund (+£1.536m)

- 4.5. The Housing directorate is currently forecasting a (+£1.536m) General Fund overspend, fully attributable to the COVID-19 crisis. This is detailed by key variance in **Appendix 1** and summarised by division in **Appendix 2**. The Housing directorate includes the council's statutory, yet unfunded by central government, duty to provide a safety net to vulnerable migrants with No Recourse to Public Funds (NRPF) – including European Economic Area Nationals, under social services legislation (including the Care Act 2014 and Children's Act 1989).
- 4.6. COVID-19 is causing budget pressures across homelessness and NRPF services. This is showing through rising client numbers, increased provider costs, additional legal challenges, extra landlord incentive payments, higher rent arrears and lost income sources. The impact of this is likely to continue for many months after the lockdown ends. The homelessness service in particular has had to alter its service provision following a number of central government instructions.
- 4.7. COVID-19 will also place a pressure on key Voluntary and Community Sector (VCS) partner organisations in the borough, including a loss of fundraising/earning potential, higher demand, and delays in applications from partner groups. This may result in greater requests for financial support from the council in the coming financial year.
- 4.8. Underlying the above COVID-19 pressures are the continued effects of the Homelessness Reduction Act 2017. This Act is increasing the number of new homeless cases for the council and resulting in increased legal challenges.
- 4.9. Islington Lettings remains a cost pressure with long and short-term issues resulting in a high level (over 50%) of 'write offs' of uncollected rent. New management and investigations into long standing issues are expected to result in an improved financial position. These non COVID-19 budget pressures are offset by underspends elsewhere in the directorate.
- 4.10. In addition, the directorate has a £1.666m balance from prior years in earmarked reserves relating to prior year homelessness grants. It is recommended that this balance is allocated against the in-year forecast overspend on homelessness services, where permissible within the terms of the original grants.

People (+12.773m)

- 4.11. The People directorate (comprising Children's, Employment and Skills and Adult Social Services) is currently forecasting a (+£12.773m) overspend. The key variances and changes are set out in **Appendix 1**.

Children's, Employment and Skills - General Fund (+£5.612m), Schools (Break-even)

- 4.12. Children's, Employment and Skills is currently forecasting a net overspend of (+£5.612m), comprised of (+£6.085m) COVID-19 related budget pressures and risks and (-£0.473m)

underspends. This is detailed by key variance in **Appendix 1** and summarised by division in **Appendix 2**.

- 4.13. The COVID-19 related budget pressures in the department include:
 - (+£1.759m) forecast loss of parental fee income in Children's Centres;
 - (+£0.325m) package of support to ensure the continued provision of universal youth provision across the borough in light of significant income pressures as a result of COVID-19;
 - (+£0.125m) cost of providing IT hardware to enable home learning for children without access to IT hardware at home;
 - (+£0.167m) increase in allowances for carers in recognition of the increased costs of caring for young people while they are at home and the provision of financial support to care leavers through the summer;
 - (+£0.635m) forecast loss of income in relation to Cardfields, the Laycock Centre, the Arts Service and the Education Library Service; and
 - (+£0.222m) other COVID-19 cost pressures.
- 4.14. The forecast position includes an additional (+£2.852m) of COVID-19 budget risks in relation to the cost of packages for looked after children, staffing pressures in children's social care and potential further losses in income for traded services.
- 4.15. The forecast underspend mainly relates to: the secure remand budget, as the council expects the recent experience of low numbers of young people being remanded to custody by the courts to continue; and the council's Universal Free School Meals programme due to the number of children being educated at home. The council continues to provide free school meals/food vouchers to those pupils who are eligible for statutory free school meals and those attending school. Consideration is being given to how provision can be made for eligible pupils, either from year groups still staying at home or from families who decide not to send their children back to school.
- 4.16. A break-even position is currently forecast on the ring-fenced Dedicated Schools Grant (DSG), pending more detailed review as part of budget monitoring in future months.

Adult Social Services (+£7.161m)

- 4.17. Adult Social Services is currently forecasting an (+£7.161m) overspend, fully attributable to the COVID-19 crisis. This is detailed by key variance in **Appendix 1** and summarised by division in **Appendix 2**.
- 4.18. The department is forecasting net COVID-19 related budget pressures of (+£3.523m) in relation to supporting the adult social care market and additional demand (including the risk of increased demand due to the COVID-19 Hospital Discharge Service). Other COVID-19 related budget pressures totalling (+£3.638m) include workforce pressures, PPE and the loss of client contributions.
- 4.19. Adult Social Services continues to be impacted by wider demographic pressures, including increased demand for services and need of acute care and rising resident expectations. This is funded through a corporate demographic budget growth allocation.

Public Health (-£0.499m)

- 4.20. Public Health is funded via a ring-fenced grant of £26.563m for 2020/21. The directorate is currently forecasting a net underspend of (-£0.499m), comprised of (+£0.442m) COVID-19 related budget

pressures and (-£0.941m) in-year underspends. This is detailed by key variance in **Appendix 1** and summarised by division in **Appendix 2**. The net underspend will be allocated to wider Public Health expenditure being incurred across the council.

- 4.21. The main COVID-19 budget pressures are in the Sexual Health division (increased online access to STI testing and treatment and online contraception) and in the Substance Misuse division (methadone dispensing and delivery and the management of the COVID-19 situation in partnership with pharmacies, controlled medicine risk management strategy and community drug treatment services).
- 4.22. The underspends in the directorate are in the main owing to additional procurement savings in the Substance Misuse division, delay in re-commissioning an oral health contract due to the inability to safely deliver this service under the current COVID-19 circumstances, and changes to the tariffs and efficient procurement within the Sexual Health division.
- 4.23. In addition to the in-year forecast underspend, the directorate has a £2.123m balance from prior years in the ring-fenced Public Health reserve. It is recommended that this balance, net of any existing commitments, is allocated to wider Public Health expenditure being incurred by the council in this current public health crisis.

Resources (+£3.887m)

- 4.24. The Resources directorate is currently forecasting a net overspend of (+£3.887m), comprising COVID-19 related budget pressures of (+£4.767m) and an underspend of (-£0.880m). This is detailed by key variance in **Appendix 1** and summarised by division in **Appendix 2**. This will be adjusted in future months to reflect the transfer of some areas from the Resources directorate to the newly created Community Wealth Building division under the Chief Executive's directorate.
- 4.25. The most significant COVID-19 budget pressure in the directorate is an estimated (+£2.190m) loss of income from Assembly Hall events and registrars services (e.g. weddings) relating to cancellation of previously booked events and a lack of new bookings.
- 4.26. The council's planned commercial property income is also expected to be (+£0.576m) less than expected. This is due to rent waives and deferral arrangements to support local business, and the uncertain rental market causing delay to properties being let. There could also be an impact on the council's commercial property income beyond the current financial year.
- 4.27. Further income losses are estimated in relation to court costs (+£0.200) and legal income from planning and property matters (+£0.075m).
- 4.28. Additional costs of (+£1.726m) are estimated in relation to IT infrastructure projects due to increased home working and additional support and maintenance costs.
- 4.29. The (-£0.880m) underspend related to a historical budget provision for housing benefit claim errors that is no longer required based on recent years. The risk in this area is already managed corporately within the council's reserves.

Corporate (+£2.809m)

- 4.30. The latest corporate items forecast is a (+£2.809m) overspend, of which (+£1.454m) is COVID-19 related, with key variances set out in **Appendix 1** and summarised by area of the corporate budget in **Appendix 2**. This position assumes that the 2020/21 corporate contingency budget of £5.455 is required in full for in-year contingency pressures (e.g. the potential shortfall between provision for pay inflation and the pending annual pay award).

- 4.31. The (+£1.454m) COVID-19 pressures include (+£0.780m) estimated additional costs of running the 'We are Islington' support service, (+£0.634m) potential pressure in relation to mortality management costs that are expected to be allocated across all London councils and (+£0.040m) re-phased savings as a direct result of COVID-19.
- 4.32. The forecast corporate budget variance includes non COVID-19 related re-phasing of savings (+£4.915m) and undeliverable savings (+£0.967m) following review at the end of the previous financial year. The movement between the savings agreed in the 2020/21 budget report and the latest RAG (Red-Amber-Green) rated savings tracker (**Appendix 3**) is summarised in **Table 2**. It is recommended that departmental cash limits are adjusted to reflect the re-profiling of savings and to regularise any ongoing directorate underspends declared elsewhere in this report.

Table 2 – Reconciliation of 2020/21 to 2022/23 Savings

	2020/21 £m	2021/22 £m	2022/23 £m	Total £m
Savings agreed in 2020/21 Budget Report	9.663	11.234	2.695	23.592
Savings brought forward from prior years	4.992			4.992
Re-phased savings (COVID-19 related)	(0.040)	0.040		0.000
Re-phased savings (non COVID-19 related)	(4.915)	3.353	1.562	0.000
Undeliverable savings (non COVID-19 related)	(0.967)	(1.133)	(1.277)	(3.377)
Revised Savings Tracker (Appendix 3)	8.733	13.494	2.980	25.207

- 4.33. Of the revised 2020/21 savings of £8.733m, £4.002m (46%) are currently rated Amber and the remaining £4.731m (54%) are rated Green or already achieved.
- 4.34. Partially offsetting these corporate pressures, there are forecast underspends in the following areas:
- (-£1.000m) one-off underspend on the corporate financing budget, in part due to COVID-19 related slippage in the capital programme;
 - (-£0.500) underspend on assumed contract inflation (ongoing); and
 - (-£3.028m) one-off underspend on demographic growth budget provision in 2019/20 (fully committed in future years) due to additional government funding for social care provided late in the 2019/20 budget setting process.
- 4.35. The council is currently forecasting potential council tax losses (+£8.2m) and business rates losses (+£7.4m) in 2020/21, (+£15.6m) in total. Due to the accounting arrangements for the Collection Fund, the budgetary impact would not be until the 2021/22 financial year (and possibly beyond) and will be factored into future year budget assumptions. It should be emphasised that this is an initial prudent assessment of the potential in-year losses and subject to change significantly as more reliable collection data emerges. The actual budgetary impact will depend on the wider economic outlook, including the extent to which arrears can be recovered and any ongoing decrease in the tax base (e.g. increased council tax support caseload, empty business premises).

5. HOUSING REVENUE ACCOUNT (HRA)

- 5.1. A COVID-19 related in-year deficit of (+£5.490m) is currently forecast for the HRA, as summarised in **Appendix 2**. This is an early assessment before taking into account any non COVID-19 related over/(under)spends over the course of the financial year. As the HRA is a ring-fenced account, any overspend at the end of the financial year would be funded from HRA reserves.

- 5.2. The most significant COVID-19 related financial impact to the HRA has been the increase in tenant rent and service charge arrears. It is currently assumed that this will add (+£4.0m) to the bad debt provision at the end of the financial year. However, this remains a very early estimate and is subject to change. The extent to which the council will be able to recover arrears will depend on the wider economic outlook and particularly tenants' security of employment. The service is actively engaging with tenants in order to both secure the recovery of arrears and prevent the further escalation of arrears.
- 5.3. Additional HRA COVID-19 related cost pressures are forecast in the following areas:
- PPE (+£0.390m) – primarily for caretaking/concierge & repairs staff;
 - Use of voids for Temporary Accommodation (+£0.225m) – refurbishment costs and furnishings/white goods; and
 - Catch up of housing repairs backlog (+£0.350m)
- 5.4. An opportunity has occurred within the first housing PFI contract (PFI1) for Partners to repay the senior debt. This has occurred due to cash reserves within the contract, as a requirement of the lender, having reached levels that are equivalent to the remaining debt. The contract requires that the benefit of this gain should be shared equally between the council and Partners. There are periodic opportunities to carry out the refinancing with no fees incurred, the next one being in September 2020 and carrying out at a later date will lead to a reduction in the benefits to be realised. The lender has determined that the timing of the repayment should be in September 2020, and carrying this out at a later date will lead to a reduction in the benefits to be realised. The council is carrying out a due diligence exercise on the financial model presented by Partners. Our initial assessment of the financial model, provided by Partners, indicates that the HRA's 50% share of the gain has been appropriately calculated in accordance with government guidance. Once checks are complete and the council has assurance that it correctly represents the contractual position and on any related risks, it is recommended that the decision is delegated to the Corporate Director of Housing in consultation with the Corporate Director of Resources and the Executive Member for Housing and Development. Any gain will be paid into the Housing Revenue Account, a ring-fenced account for the management and maintenance of the council's housing stock.

6. CAPITAL PROGRAMME

- 6.1. The latest capital programme, which totals £499m over the 3 years 2020/21 to 2022/23 and includes outturn slippage from 2019/20, is detailed at **Appendix 4**.
- 6.2. It is expected that the delivery of the capital programme will be significantly delayed by the COVID-19 pause in construction activity and ongoing social distancing measures. Pending more detailed review on an individual scheme basis over the coming months, it is currently assumed that the COVID-19 crisis will lead to slippage of at least 20% of the 2020/21 capital programme to future financial years. This linear 20% slippage assumption is reflected in **Table 3**, which summarises the 2020/21 capital programme by directorate.

Table 3 – 2020/21 Capital Programme

Directorate	2020/21 Budget £m	2020/21 Forecast Outturn £m	Assumed Slippage £m
Environment and Regeneration	26.264	21.011	5.253
Housing	150.846	120.677	30.169
People	8.926	7.141	1.785
Resources	2.792	2.234	0.558
Total	188.828	151.063	37.765

- 6.3. With regards to the Environment and Regeneration programme, Transport for London has suspended Local Implementation Plan (LIP) funding for 2020/21. Pending any further announcement, the £1.7m previously assumed grant funding has been removed from the 2020/21 capital programme.
- 6.4. There is also a risk that COVID-19 pushes up the overall costs of some capital projects.

7. IMPLICATIONS

Financial Implications

- 7.1. These are included in the main body of the report.

Legal Implications

- 7.2. The law requires that the council must plan to balance its spending plans against resources to avoid a deficit occurring in any year. Members need to be reasonably satisfied that expenditure is being contained within budget and that the savings for the financial year will be achieved, to ensure that income and expenditure balance (Section 28 Local Government Act 2003; the council's Financial Regulations 3.7 to 3.10 (Revenue Monitoring and Control)).

Environmental Implications

- 7.3. This report does not have any direct environmental implications.

Resident Impact Assessment

- 7.4. The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.
- 7.5. A resident impact assessment (RIA) was carried out for the 2020/21 Budget Report agreed by Full Council. This report notes the financial performance to date but does not have direct policy implications, so a separate RIA is not required for this report.

Appendices:

Appendix 1 – General Fund Revenue Monitoring by Key Variance

Appendix 2 – Revenue Monitoring by Service Area

Appendix 3 – Savings Tracker 2020/21 to 2022/23

Appendix 4 – Capital Programme 2020/21 to 2022/23

Background papers: None

Final report clearance:

Signed by:		8 July 2020
	Executive Member for Finance and Performance	Date

Responsible Officer:

David Hodgkinson, Corporate Director of Resources (Section 151 Officer)

Report Author:

Martin Houston, Strategic Financial Advisor

Legal Implications Author:

Peter Fehler, Acting Director of Law and Governance

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Appendix 1: 2020/21 General Fund Key Variances - Month 2

Division	Type of Variance	Description	Over/(Under) Spend Month 2 £m
CHIEF EXECUTIVE'S DIRECTORATE			
N/A			
Total Chief Executive's			0.000
Of which CV-19 pressures			0.000
ENVIRONMENT AND REGENERATION (E&R)			
Greenspace & Leisure	COVID-19 Additional Cost	Retained tree contractors for emergency work only. Tree programme delayed but still incurring cost	0.120
Street Environmental Services	COVID-19 Additional Cost	PPE equipment	0.100
Street Environmental Services	COVID-19 Additional Cost	Additional costs relating to front-line service delivery with increased agency cover required with sickness/self-isolation at over 20%. Also additional park guard costs for enforcing social distancing (£18k per month) and overtime in BECC.	0.500
Development Control	COVID-19 Loss of Income	Reduced levels of planning activity	0.300
Licensing	COVID-19 Loss of Income	Licensing and enforcement activity - tables and chairs FPNs etc.	0.310
Local Land Charges	COVID-19 Loss of Income	Land Charges	0.080
Pest & Animal Services	COVID-19 Loss of Income	Pest Control	0.030
Street Trading	COVID-19 Loss of Income	Market rents waived	0.255
Greenspace & Leisure	COVID-19 Loss of Income	Loss of management fee rental income from GLL plus additional support to fund deficit position on open book accounting basis	6.000
Greenspace & Leisure	COVID-19 Loss of Income	Parks related income - sports income, park concessions and event income	0.470
Highways & Energy Services	COVID-19 Loss of Income	Highways related income - scaffolding, licenses, enforcement, advertising	0.300
Parking	COVID-19 Loss of Income	Pay and display income	3.450
Parking	COVID-19 Loss of Income	PCN income	4.275
Parking	COVID-19 Loss of Income	Permits & Vouchers, suspension income	1.000
Street Environmental Services	COVID-19 Loss of Income	Commercial waste income	1.170
Public Protection	Undeliverable Saving	Part-year underspend relating to budget growth expenditure profile	(0.060)
Total E&R			18.300
Of which CV-19 pressures			18.360
HOUSING			
Housing Needs	Non COVID-19 Cost Pressure	Legal Costs	0.375
Housing Needs	Non COVID-19 Cost Pressure	Islington Lettings	0.378
Housing Needs	Non COVID-19 Cost Pressure	Bad Debt	0.041
Housing Needs	Non COVID-19 Cost Pressure	SHPS (Single persons Homelessness Prevention Scheme)	0.367
Housing Needs	Underspend	Temporary Accommodation: Nightly Booked/PSL	(0.654)
Housing Needs	Underspend	Public Health Collaboration	(0.204)
Housing Needs	Underspend	Specialist Support Team	(0.206)
Housing Needs	Underspend	Staffing/Other	(0.097)
Housing Needs	COVID-19 Additional Cost	Housing - homelessness services	1.002
Housing Needs	COVID-19 Additional Cost	Housing - other excluding HRA	0.556
Housing Needs	COVID-19 Loss of Income	Other income losses	0.260
NRPF	COVID-19 Loss of Income	Commercial Income losses	0.050
Housing Needs	COVID-19 External Funding	Additional CV-19 Grant Income	(0.332)
Total Housing			1.536
Of which CV-19 pressures			1.536
CHILDREN, EMPLOYMENT AND SKILLS (CES)			
Youth and Communities	Underspend	Net staffing underspend in relation to staff vacancies being recruited to but not yet filled	(0.075)
Youth and Communities	Underspend	Forecast underspend against the remand budget on the assumption that the reduced numbers on remand continues from last year. However, this is a demand led budget, and a small increase in activity can have a large impact on the budget.	(0.200)
Youth and Communities	Non COVID-19 Cost Pressure	On-going repairs and maintenance pressure in relation to youth and play provision across the borough	0.100
Safeguarding and Family Support	Non COVID-19 Cost Pressure	Legal costs from increased care proceedings	0.150
Safeguarding and Family Support	Non COVID-19 Cost Pressure	Increase in non-staffing costs in relation to supporting CLA	0.070
Learning and Schools	Non COVID-19 Income Pressure	Reduction in purchase of annual service packages from schools (pre COVID-19)	0.042
Learning and Schools	Underspend	Potential underspend against the Universal Free School Meal budget as a result of pupils being at home	(0.600)
Learning and Schools	Underspend	Staff vacancies being recruited to but not yet filled	(0.040)
Partnerships and Service Support	Undeliverable Saving	Deletion of service director post	0.150
Partnerships and Service Support	Underspend	Staffing underspend against the directorate management budget	(0.050)
Employment, Skills and Culture	Underspend	Early delivery of saving from flexible retirements	(0.020)
Youth and Communities	COVID-19 Additional Cost	Agreed package of support to Islington to ensure the continued provision of universal youth services across the borough following significant income pressures resulting from Covid-19. The level of support is subject to regular review in light of the profile of income recovery.	0.325
Youth and Communities	COVID-19 Additional Cost Risk	Additional COVID-19 cost risks in the division	0.125
Safeguarding and Family Support	COVID-19 Additional Cost	Legal costs in relation to an increase in emergency applications for child protection orders	0.050
Safeguarding and Family Support	COVID-19 Additional Cost	Agency staff recruited to provide additional support to the Emergency Duty service as a result of COVID-19	0.050
Safeguarding and Family Support	COVID-19 Additional Cost	Additional independent reviewing officer for 6 months	0.050
Safeguarding and Family Support	COVID-19 Additional Cost	Increase in allowance for carers by £20 per week until 31 August due to increased costs of catering for young people while they are at home	0.074
Safeguarding and Family Support	COVID-19 Additional Cost	Additional financial support is being provided to care leavers through the summer. There is the potential to meet £0.054m of this cost through S106 funding.	0.093
Safeguarding and Family Support	COVID-19 Additional Cost Risk	Additional COVID-19 cost risks in the division	1.193
Learning and Schools	COVID-19 Additional Cost	Provision of home learning packs for children and young people at home who do not have access to IT	0.018
Learning and Schools	COVID-19 Loss of Income	Estimated loss of parental income in Children's Centres due to a significant reduction in children accessing provision due to COVID-19	1.759
Learning and Schools	COVID-19 Additional Cost	Estimated cost of the provision of food vouchers to children who are eligible for the Early years Pupil Premium	0.026
Learning and Schools	COVID-19 Additional Cost	Purchase of PPE for Children's Centres	0.007
Learning and Schools	COVID-19 Additional Cost Risk	Additional COVID-19 cost risks in the division	1.101
Learning and Schools	COVID-19 Loss of Income Risk	Additional COVID-19 income risks in the division	0.433
Partnerships and Service Support	COVID-19 Loss of Income	Estimated loss of income at Cardfields and the Laycock Centre as a result of COVID-19	0.414
Partnerships and Service Support	COVID-19 Additional Cost	Purchase of 400 laptops / Chromebooks for home learning for children without access to IT kit at home and for Children in Need to enable them to stay in contact with social workers	0.125
Employment, Skills and Culture	COVID-19 Loss of Income	Estimated loss of income in the Arts Service due to COVID-19	0.050
Employment, Skills and Culture	COVID-19 Loss of Income	Estimated loss of income in Libraries, including the Education Library Service, due to COVID-19	0.171
Employment, Skills and Culture	COVID-19 Additional Cost	Provision of reading support to children who are at home	0.006
Employment, Skills and Culture	COVID-19 Additional Cost	Estimated cost of 50 Chromebooks for vulnerable adults	0.015
Total CES			5.612
Of which CV-19 pressures			6.085
ADULT SOCIAL SERVICES			
Adult Social Care	COVID-19 Additional Cost	Adult Social Care – additional demand	2.243
Adult Social Care	COVID-19 Additional Cost Risk	COVID-19 Hospital Discharge Service Placements: Net cost post management actions	3.072
Adult Social Care	COVID-19 External Funding	COVID-19 Hospital Discharge Service Placements Costs: Assumed income from NHS to the end of July 2020	(1.300)

Appendix 1: 2020/21 General Fund Key Variances - Month 2

Division	Type of Variance	Description	Over/(Under) Spend Month 2 £m
Adult Social Care	COVID-19 Additional Cost	Adult Social Care – supporting the market	1.280
Integrated Community Services	Underspend	Block Homecare	(1.337)
Integrated Community Services	Underspend	Memory Cognition and Physical Support Placements	(0.435)
Adult Social Care	COVID-19 Additional Cost	Adult Social Care – workforce pressures	0.749
Adult Social Care	COVID-19 Additional Cost	Adult Social Care - Personal Protective Equipment (PPE)	1.440
Adult Social Care	COVID-19 Additional Cost	Adult Social Care - other	0.057
Adult Social Care	COVID-19 Loss of Income	Reduction in service user contributions to packages of care	1.392
Total Adult Social Services			7.161
<i>Of which CV-19 pressures</i>			<i>7.161</i>
Total People			12.773
<i>Of which CV-19 pressures</i>			<i>13.246</i>
PUBLIC HEALTH			
Other Public Health	Underspend	Delay in oral health contract re-procurement as the service cannot safely be delivered in CV-19 circumstances. Of this, £0.034m relates to the recurrent grant uplift efficiency for 2020/21.	(0.125)
Substance Misuse	Underspend	Procurement efficiencies delivered additional savings. Of this, £0.078m relates to the recurrent grant uplift efficiency for 2020/21.	(0.278)
Sexual Health	Underspend	Procurement efficiencies and a change in tariffs delivered additional savings. Of this, £0.232m relates to the recurrent grant uplift efficiency for 2020/21.	(0.383)
Children and Young People	Underspend	Recurrent grant uplift efficiency	(0.155)
Public Health	COVID-19 Additional Cost	Mainly due to an increase in online access to STI testing and treatment and online contraception	0.442
Total Public Health			(0.499)
<i>Of which CV-19 pressures</i>			<i>0.442</i>
RESOURCES DIRECTORATE			
Financial Operations	COVID-19 Loss of Income	Loss of income from Assembly Hall events and registrars services (e.g. weddings) relating to cancellation of previously booked events and lack of new bookings	2.190
Financial Operations	COVID-19 Loss of Income	Commercial property income losses due to rent waives and deferral arrangements to support local business, and the uncertain rental market causing delay to properties being let.	0.576
Digital Services	COVID-19 Additional Cost Risk	Upgrading of IT infrastructure due to increased home working and additional support and maintenance costs	1.726
Financial Operations	COVID-19 Loss of Income	Loss of court costs income due to court activities being closed and no hearings taking place	0.200
Law and Governance	COVID-19 Loss of Income	Loss in legal income from planning and property services	0.075
Financial Operations	Underspend	Historical budget provision for housing benefit claim errors that is no longer required based on recent years. The risk in this area is already managed corporately within the Council's reserves.	(0.880)
Total Resources			3.887
<i>Of which CV-19 pressures</i>			<i>4.767</i>
Directorates Total			35.997
<i>Of which CV-19 pressures</i>			<i>38.351</i>
CORPORATE			
We are Islington	COVID-19 Additional Cost	Estimated additional costs of running the 'We are Islington' support service	0.780
London Mortality Management	COVID-19 Additional Cost	Indicative Islington share of mortality management costs that are expected to be allocated across all London Councils	0.634
Re-profiled savings (COVID-19 related)	COVID-19 Additional Cost	Further re-profiling of the 3-year savings plan to reflect the impact of COVID-19	0.040
Re-profiled savings (non COVID-19 related)	Non COVID-19 Cost Pressure	Re-profiling of the 3-year saving plan to reflect revised milestones pre COVID-19	4.915
Undeliverable savings	Non COVID-19 Cost Pressure	Historical savings target that is no longer considered deliverable	0.968
Corporate Financing Account	Underspend	One-off underspend on the corporate financing budget, in part due to COVID-19 related slippage in the capital programme. This is pending more detailed review of the capital programme on an individual scheme basis.	(1.000)
Contract inflation	Underspend	Underspend on assumed contract inflation (ongoing)	(0.500)
Demographic growth	Underspend	One-off underspend on demographic growth budget provision in 2019/20 (fully committed in future years) due to additional Government funding for social care provided late in the 2019/20 budget setting process	(3.028)
Total Corporate Items			2.809
<i>Of which CV-19 pressures</i>			<i>1.454</i>
OVERALL TOTAL (before COVID-19 grant)			38.806
<i>Of which CV-19 pressures</i>			<i>39.805</i>
COVID-19 Grant (net of amount applied in 2019/20)			(14.310)
OVERALL TOTAL (after COVID-19 grant)			24.496

Appendix 2: 2020/21 Budget Monitoring by Service Area - Month 2

	GENERAL FUND				
	Expenditure Budget	Income Budget	Net Budget	Forecast Outturn	Over/(Under) Spend Month 2
	£m	£m	£m	£m	£m
CHIEF EXECUTIVE'S DIRECTORATE					
Chief Executive's Office	0.422	(0.342)	0.081	0.081	0.000
Communications and Change	2.069	(1.016)	1.054	1.054	0.000
Total Chief Executive's	2.491	(1.357)	1.134	1.134	0.000
<i>Of which CV-19 pressures</i>					0.000
ENVIRONMENT AND REGENERATION (E&R)					
Directorate	1.747	(1.848)	(0.101)	(0.101)	0.000
Planning and Development	4.880	(3.203)	1.677	1.977	0.300
Public Protection	13.680	(8.941)	4.739	5.354	0.615
Public Realm	87.163	(76.148)	11.015	28.400	17.385
Total E&R	107.470	(90.140)	17.330	35.630	18.300
<i>Of which CV-19 pressures</i>					18.360
HOUSING					
Temporary Accommodation (Homelessness Direct)	11.976	(9.248)	2.728	3.520	0.792
Housing Needs (Homelessness Indirect)	4.142	(2.333)	1.809	2.133	0.324
Housing Benefit	8.160	(7.280)	0.880	0.880	0.000
Housing Strategy and Development	0.073	0.000	0.073	0.068	(0.005)
Housing Administration	1.137	(0.217)	0.920	0.920	0.000
No Recourse to Public Funds	1.414	(0.260)	1.154	1.579	0.425
Voluntary and Community Services (VCS)	3.732	(0.925)	2.807	2.807	0.000
Total Housing	30.634	(20.263)	10.371	11.907	1.536
<i>Of which CV-19 pressures</i>					1.536
CHILDREN, EMPLOYMENT AND SKILLS (CES)					
Youth and Communities	7.135	(1.259)	5.876	6.151	0.275
Safeguarding and Family Support	49.953	(7.296)	42.657	44.387	1.730
Learning and Schools (non DSG element)	194.291	(168.164)	26.127	28.873	2.746
Partnership and Service Support	3.878	(0.583)	3.295	3.934	0.639
Strategy and Planning	1.275	(1.229)	0.046	0.046	0.000
Employment, Skills and Culture	7.825	(2.204)	5.621	5.843	0.222
Health Commissioning	1.415	(0.367)	1.048	1.048	0.000
Total CES	265.772	(181.102)	84.670	90.282	5.612
<i>Of which CV-19 pressures</i>					6.085
ADULT SOCIAL SERVICES					
Adult Social Care	1.971	(21.656)	(19.685)	(17.913)	1.772
Integrated Community Services	53.341	(21.403)	31.938	37.166	5.228
Learning Disabilities	38.369	(7.585)	30.784	30.945	0.161
Strategy and Commissioning	42.557	(22.045)	20.512	20.512	0.000
Total Adult Social Services	136.238	(72.689)	63.549	70.710	7.161
<i>Of which CV-19 pressures</i>					7.161
Total People	402.010	(253.791)	148.219	160.992	12.773
<i>Of which CV-19 pressures</i>					13.246
PUBLIC HEALTH					
Children 0-5 Public Health	3.689	0.000	3.689	3.689	0.000
Children and Young People	1.794	(0.160)	1.634	1.478	(0.156)
NHS Health Checks	0.295	0.000	0.295	0.295	0.000
Obesity and Physical Activity	0.779	(0.236)	0.543	0.543	0.000
Other Public Health	8.983	(29.030)	(20.047)	(20.114)	(0.067)
Sexual Health	7.040	(0.775)	6.265	6.200	(0.065)
Smoking and Tobacco	0.455	0.000	0.455	0.472	0.017
Substance Misuse	7.166	0.000	7.166	6.938	(0.228)
Total Public Health	30.201	(30.201)	0.000	(0.499)	(0.499)
<i>Of which CV-19 pressures</i>					0.442

Appendix 2: 2020/21 Budget Monitoring by Service Area - Month 2

GENERAL FUND					
RESOURCES					
Directorate	0.548	0.000	0.548	0.548	0.000
Digital Services and Transformation	16.804	(3.390)	13.414	15.140	1.726
Financial Management and Property	7.637	(8.189)	(0.552)	0.024	0.576
Financial Operations	230.155	(212.082)	18.073	19.583	1.510
Health and Safety	1.100	(0.380)	0.720	0.720	0.000
Internal Audit	0.703	0.000	0.703	0.703	0.000
Law and Governance	7.661	(3.558)	4.103	4.178	0.075
Human Resources	3.256	(1.685)	1.571	1.571	0.000
Strategy and Change	0.868	(0.119)	0.749	0.749	0.000
Total Resources	268.732	(229.403)	39.329	43.216	3.887
<i>Of which CV-19 pressures</i>					4.767
Directories Total (excluding CV-19)	841.538	(625.155)	216.383	252.380	35.997
<i>Of which CV-19 pressures</i>					38.351
CORPORATE					
Council Tax	0.018	(99.201)	(99.183)	(99.183)	0.000
Retained Business Rates	0.000	(104.642)	(104.642)	(104.642)	0.000
Revenue Support Grant	0.000	(24.459)	(24.459)	(24.459)	0.000
New Homes Bonus	0.000	(5.269)	(5.269)	(5.269)	0.000
Other Specific Grant	0.000	(0.570)	(0.570)	(0.570)	0.000
Corporate Financing Account	7.987	(9.897)	(1.910)	(2.910)	(1.000)
Levies	20.072	0.000	20.072	20.072	0.000
Pensions	13.465	(4.117)	9.348	9.348	0.000
Other Corporate Items	0.794	0.000	0.794	4.603	3.809
Transfer to/(from) Reserves	9.941	0.000	9.941	9.941	0.000
Appropriations and Technical Accounting Entries	0.000	(25.960)	(25.960)	(25.960)	0.000
Contingency	5.455	0.000	5.455	5.455	0.000
Total Corporate Items	57.732	(274.115)	(216.383)	(213.574)	2.809
<i>Of which CV-19 pressures</i>					1.454
OVERALL TOTAL (before COVID-19 grant)	899.270	(899.270)	(0.000)	38.806	38.806
<i>Of which CV-19 pressures</i>					39.805
COVID-19 Grant (net of amount applied in 2019/20)	0.000	0.000	0.000	(14.310)	(14.310)
OVERALL TOTAL (after COVID-19 grant)	899.270	(899.270)	(0.000)	24.496	24.496

Appendix 2: 2020/21 Budget Monitoring by Service Area - Month 2

HOUSING REVENUE ACCOUNT(HRA)			
Service Area	Current Budget	Forecast Outturn	Over/(Under) Spend Month 2
	£m	£m	£m
Dwelling Rents	(156.846)	(156.846)	0.000
Tenant Service Charges	(18.421)	(18.421)	0.000
Non Dwelling Rents	(1.600)	(1.600)	0.000
Heating Charges	(2.578)	(2.578)	0.000
Leaseholder Charges	(15.173)	(14.898)	0.275
Parking Income	(2.350)	(2.350)	0.000
PFI Credits	(22.855)	(22.855)	0.000
Interest Receivable	(0.750)	(0.750)	0.000
Contribution from the General Fund	(0.816)	(0.816)	0.000
Transfer from HRA Reserves	0.000	0.000	0.000
Other Income	(1.500)	(1.500)	0.000
Income	(222.889)	(222.613)	0.275
Repairs and Maintenance	34.060	34.830	0.770
General Management	52.314	52.364	0.050
PFI Payments	44.233	44.233	0.000
Special Services	25.346	25.741	0.395
Rents, Rates, Taxes & Other Changes	0.990	0.990	0.000
Capital Financing Costs	17.926	17.926	0.000
Depreciation (mandatory transfer to Major Repairs Reserve)	36.009	36.009	0.000
Additional transfer to Major Repairs Reserve	0.000	0.000	0.000
Bad Debt Provisions	1.250	5.250	4.000
Contingency	2.320	2.320	0.000
Transfer to HRA Reserves	8.442	8.442	0.000
Expenditure	222.889	228.104	5.215
(Surplus)/Deficit	0.000	5.490	5.490

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Appendix 3: General Fund Savings Tracker - Month 2

Directorate	Description	2020/21 £m	2021/22 £m	2022/23 £m	2023/24 £m	Total £m
People - Adult Social Services	Conduct annual reviews of Adult Social Care packages in line with relevant legislation, applying a strengths-based approach to create better outcomes for residents in the care system	0.660	0.680			1.340
People - Adult Social Services	Package of savings through recommissioning of services	0.600	0.550	0.350		1.500
People - Adult Social Services	Targeted work in Adult Social Care around single point of contact and improved information to reduce demand	0.500	1.500			2.000
People - Adult Social Services	Improve processes around Direct Payments and financial contributions to reduce surpluses and maximise income	0.250				0.250
People - Adult Social Services	Independent living for people with disabilities - including transformation of in-house services		1.130	0.750		1.880
People - Adult Social Services	Independent living for older people - including transformaton of in-house services		0.180	0.040		0.220
People - CES	Demand management for children's social care and new commissioning strategy for children looked after including asylum seekers	1.447	1.447			2.894
People - CES	Review of the Early Help 0 to 19 service	0.100	0.328			0.428
People - CES	Increase use of pre-payment cards for Direct Payments	0.050	0.050			0.100
People - CES	Rental income from letting surplus space at Central Library		0.055			0.055
People - CES	Maintain the availability and scope of play and youth provision by reducing its costs through new commissioning arrangements and more efficient back-office support		0.035			0.035
People - CES	Staff savings through flexible retirements		0.020			0.020
Public Health	Change the way we deliver public health behaviour-change programmes, including health checks and exercise on referral, through our universal services and other more cost-effective methods	0.208	0.180			0.388
Public Health	Public Health workforce - efficiencies	0.016	0.179			0.195
Environment and Regeneration	Income generation from package of zero carbon policies including lorry ban & parking charges (including diesel surcharge), and efficiencies from shift to e-parking solution	1.175	0.875			2.050
Environment and Regeneration	Efficiencies in SES following investment in new technology	0.150	0.467			0.617
Environment and Regeneration	Income generation from roll out of School Streets phase 2	0.250	0.375	0.375		1.000
Environment and Regeneration	Depot rationalisation	0.120				0.120
Environment and Regeneration	SES - Integration of Services with Housing	0.115	0.225			0.340
Environment and Regeneration	A more efficient operation at the Waste and Recycling Centre, using technology to automate access to the facility	0.055	0.145			0.200
Environment and Regeneration	SES - Annual charge for waste containers		0.237			0.237
Environment and Regeneration	Improved use of technology and resource to focus more capacity on income generation		0.050			0.050
Environment and Regeneration	Reduce the brightness of LED street lighting in suitable areas to reduce energy costs and carbon emissions and to remove illuminated street furntiure (bollards etc.) and replace with non-illuminated reflective furniture following a change in the highways regulations	0.176				0.176
Environment and Regeneration	Integrate Greenspace and Street Environmental Services cleansing	0.090				0.090
Environment and Regeneration	Highways inspections	0.094				0.094
Housing	Improve the quality and reduce the cost of temporary accommodation through purchasing homes to be owned by the council and used by it for temporary accommodation		0.375			0.375
Housing	Offer more permanent housing to families in temporary accommodation		0.175			0.175

Appendix 3: General Fund Savings Tracker - Month 2

Directorate	Description	2020/21 £m	2021/22 £m	2022/23 £m	2023/24 £m	Total £m
Cross-cutting	Corporate review of contracting and procurement arrangements, including category management	0.362	0.900			1.262
Cross-cutting	Redesigning our customer service offer, including additional channel shift	0.300	0.300			0.600
Cross-cutting	Consolidating and streamlining business administration functions	0.250	0.500			0.750
Cross-cutting	Implementation of the new "Localities" model in partnership with the voluntary and community sector, health organisations and our other local partners to align preventative services and reduce long-term demand		0.375	1.125		1.500
Chief Executive's	Additional commercial income for print services	0.075	0.075			0.150
Resources	Reduce number of national graduate trainees	0.070	0.070			0.140
Resources	Centralise stationery and control	0.050				0.050
Resources	Savings resulting from a new property strategy, increasing income, more co-locating with partners and reducing the council's office footprint		1.658	0.340		1.998
Resources	Legal - Efficiencies from case management system		0.185			0.185
Resources	Review of HR structure due to increased automation		0.157			0.157
Resources	Reduction in facilities costs as Vorley Road is vacated		0.016			0.016
Total Open Savings		7.163	13.494	2.980	0.000	23.637
Closed/Achieved Savings		1.570	0.000	0.000	0.000	1.570
Total Savings (including Closed/Achieved)		8.733	13.494	2.980	0.000	25.207

RAG Rating Summary	2020/21 £m	2021/22 £m	2022/23 £m	2023/24 £m	Total £m
Red	0.000	2.075	1.465	0.000	3.540
Amber	4.002	8.010	1.165	0.000	13.177
Green	3.161	3.409	0.350	0.000	6.920
Closed/Achieved	1.570	0.000	0.000	0.000	1.570
Total	8.733	13.494	2.980	0.000	25.207

Appendix 4: Capital Programme 2020/21 to 2022/23 - Month 2

Directorate/Scheme	2020/21					2021/22	2022/23	2020/21 to 2022/23
	Original Budget	Budget Changes	Current Budget	Forecast Outturn	Forecast Variance	Budget	Budget	Budget
	£m	£m	£m	£m	£m	£m	£m	£m
ENVIRONMENT AND REGENERATION								
Cemeteries	0.000	0.016	0.016	0.013	(0.003)	0.000	0.000	0.016
Bunhill Energy Centre Phase 2	1.026	1.990	3.016	2.413	(0.603)	0.000	0.000	3.016
Greenspace	0.000	0.607	0.607	0.486	(0.121)	0.000	0.000	0.607
Highways	1.400	0.275	1.675	1.340	(0.335)	1.400	1.400	4.475
Leisure	0.288	0.092	0.380	0.304	(0.076)	0.375	0.375	1.130
Section 106/CIL Funded Schemes	5.000	0.000	5.000	4.000	(1.000)	5.000	5.000	15.000
Special Projects	0.000	0.413	0.413	0.330	(0.083)	0.000	0.000	0.413
Traffic and Engineering	2.500	1.264	3.764	3.011	(0.753)	2.500	2.500	8.764
Traffic Enforcement	2.000	0.000	2.000	1.600	(0.400)	0.000	0.000	2.000
Vehicle Replacement	2.000	1.178	3.178	2.542	(0.636)	1.000	2.000	6.178
Sobell Leisure Centre	0.445	0.000	0.445	0.356	(0.089)	0.000	0.000	0.445
Cally Pool	0.250	0.000	0.250	0.200	(0.050)	0.000	0.000	0.250
New River Walk	0.450	0.000	0.450	0.360	(0.090)	0.000	0.000	0.450
Playground water features	0.450	0.000	0.450	0.360	(0.090)	0.000	0.000	0.450
Highbury Bandstand/Highbury Fields	0.250	0.000	0.250	0.200	(0.050)	0.000	0.000	0.250
Bingfield Park (including Crumbles Castle legacy)	0.250	0.000	0.250	0.200	(0.050)	0.000	0.000	0.250
Wray Crescent Cricket Pavilion	0.130	0.000	0.130	0.104	(0.026)	0.000	0.000	0.130
Tufnell Park all-weather pitch	0.300	0.000	0.300	0.240	(0.060)	0.000	0.000	0.300
Vehicle fleet electrification	1.500	0.000	1.500	1.200	(0.300)	0.000	0.000	1.500
Liveable Neighbourhoods	1.000	0.000	1.000	0.800	(0.200)	0.000	0.000	1.000
CCTV upgrade	0.490	0.000	0.490	0.392	(0.098)	0.000	0.000	0.490
Finsbury Leisure Centre	0.400	0.000	0.400	0.320	(0.080)	0.000	0.000	0.400
Economic Development	0.000	0.300	0.300	0.240	(0.060)	0.000	0.000	0.300
Transport Planning	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
CCTV other	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total Environment and Regeneration	20.129	6.135	26.264	21.011	(5.253)	10.275	11.275	47.814
HOUSING								
Housing Revenue Account								
Major Works and Improvements	38.438	0.000	38.438	30.750	(7.688)	54.698	56.908	150.044
New Build Programme	59.639	4.600	64.239	51.391	(12.848)	72.267	65.773	202.279
Jean Stokes community hub	0.250	0.000	0.250	0.200	(0.050)	0.000	0.000	0.250
Temporary Accommodation	23.850	3.900	27.750	22.200	(5.550)	0.000	0.000	27.750
Housing General Fund								
New Build Open Market Sales	20.169	0.000	20.169	16.135	(4.034)	21.135	12.728	54.032
Total Housing	142.346	8.500	150.846	120.677	(30.169)	148.100	135.409	434.355
PEOPLE								
Central Foundation School Expansion	0.120	0.331	0.451	0.361	(0.090)	0.000	0.000	0.451
Central Library Renovation	0.000	0.252	0.252	0.202	(0.050)	0.000	0.000	0.252
Dowery Street/Primary PRU	0.000	0.027	0.027	0.022	(0.005)	0.000	0.000	0.027
Early Years Capital	0.550	0.256	0.806	0.645	(0.161)	0.000	0.000	0.806
Primary Schools Condition Schemes	0.227	0.063	0.290	0.232	(0.058)	0.000	0.000	0.290
Highbury Grove School Expansion	0.000	0.167	0.167	0.134	(0.033)	0.000	0.000	0.167
Libraries	0.000	0.020	0.020	0.016	(0.004)	0.000	0.000	0.020
New River College Refurbishment	0.000	0.160	0.160	0.128	(0.032)	0.000	0.000	0.160
Other Schools/Contingency	0.000	0.086	0.086	0.069	(0.017)	2.988	0.000	3.074
Schools Devolved Capital Programme	0.200	0.000	0.200	0.160	(0.040)	0.000	0.000	0.200
Special Provision Capital Fund	0.000	0.000	0.000	0.000	0.000	2.251	0.000	2.251
School Condition Works	0.000	1.713	1.713	1.370	(0.343)	0.000	0.000	1.713
Tufnell Park School Expansion	0.750	(0.044)	0.706	0.565	(0.141)	0.250	0.000	0.956
Adult social care commissioned services (18 Highbury Grove, 76-80 Isledon Road, 35 Ashley Road, 48 Despard Road)	0.265	0.000	0.265	0.212	(0.053)	0.000	0.000	0.265
St Anne's residential care home, 60 Durham Road	0.200	0.000	0.200	0.160	(0.040)	0.000	0.000	0.200
Wray Court and Orchard Close residential care homes for people with learning difficulties	0.200	0.000	0.200	0.160	(0.040)	0.000	0.000	0.200
Schools modernisation	1.000	0.000	1.000	0.800	(0.200)	0.000	0.000	1.000
Early Years and Children's Centres	0.833	0.000	0.833	0.666	(0.167)	0.000	0.000	0.833
Libraries	0.500	0.000	0.500	0.400	(0.100)	0.000	0.000	0.500
Martin Luther King Adventure Playground	0.350	0.000	0.350	0.280	(0.070)	0.000	0.000	0.350
Cornwallis Adventure Playground	0.350	0.000	0.350	0.280	(0.070)	0.000	0.000	0.350
Hayward Adventure Playground	0.050	0.000	0.050	0.040	(0.010)	0.000	0.000	0.050
South Library	0.300	0.000	0.300	0.240	(0.060)	0.000	0.000	0.300
Total People	5.895	3.031	8.926	7.141	(1.785)	5.489	0.000	14.415
Resources/Corporate								
Cladding Replacement	0.000	2.792	2.792	2.234	(0.558)	0.000	0.000	2.792
Total Resources/Corporate	0.000	2.792	2.792	2.234	(0.558)	0.000	0.000	2.792
TOTAL CAPITAL PROGRAMME	168.370	20.458	188.828	151.063	(37.765)	163.864	146.684	499.376

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Governance and Human Resources

Resources
Town Hall, Upper Street,
London N1 2UD

Report of: Assistant Director Governance and Human Resources

Meeting of	Date	Agenda Item	Ward(s)
Policy and Performance Scrutiny Committee	30 July 2020	G1	All
Delete as appropriate	Exempt	Non-exempt	

**SUBJECT: MONITORING OF RECOMMENDATIONS OF REVIEW COMMITTEES
 TIMETABLE FOR TOPICS, POLICY AND PERFORMANCE
 COMMITTEE'S WORK PROGRAMME, KEY DECISIONS**

1. Synopsis

To inform the Policy and Performance Scrutiny Committee of the timetable of the Review Committees scrutiny topics for the remainder of the municipal year, the timetable for monitoring the recommendations of the Review Committees, the current situation on the Policy and Performance Scrutiny Committee's work programme, and Key Decisions.

2. Recommendation

That the Policy and Performance Scrutiny Committee note the timetable and the arrangements for monitoring the recommendations of the Review Committees, the current work programme, and the key decisions.

3. Background

Attached to this report are the details of the work programme and timetable for the Review Committees for the remainder of the municipal year, the arrangements for monitoring the recommendations of review committees, key decisions details, and the Policy and Performance Scrutiny Committee's work programme.

PTO

4. Implications

4.1 Environmental Implications

None specific at this stage

4.2 Legal Implications

Not applicable

4.3 Financial Implications

None specific at this stage

4.4 Equality Impact Assessment

None specific at this stage

Final Report Clearance

Signed by

Director of Corporate Resources

Date

Received by

Head of Democratic Services

Date

Report Author: Peter Moore
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POLICY AND PERFORMANCE SCRUTINY COMMITTEE WORK PROGRAMME 2020/21

MEETING ON 2 JULY 2020 (STATUTORY DESPATCH DATE – 24 JUNE)

1. COVID 19 – Update*
2. Monitoring item (Council Forward Plan / Scrutiny updates)
3. Revenue Outturn 2019/20
4. Executive Member Community Development Presentation – Written report – Written questions from Members
5. Leader – Presentation of Executive Priorities – 2020/21 – Written report – Written questions from Members
6. Use of Agency staff/Interims
7. Call ins (if any)
8. Work Programme – 2020/21

*COVID 19 Reports to include updates on unemployment, sickness, financial and UC implications when appropriate

IF ANY ITEMS NOT ABLE TO BE DEALT WITH ON 2 JULY CAN BE DEFERRED TO 30 JULY

MEETING ON 30 JULY 2020 (STATUTORY DESPATCH DATE – 22 JULY)

1. COVID 19 – Update
2. Monitoring item (Council Forward Plan / Scrutiny updates)
3. Financial Monitoring/Budget position
4. Scrutiny Topics – Approval Review Committees topic
5. Call-ins (if any)
6. Work Programme 2020/21

MEETING ON 17 SEPTEMBER 2020 (STATUTORY DESPATCH DATE – 9 SEPTEMBER)

1. COVID 19 – Update
2. Monitoring item (Council Forward Plan / Scrutiny updates)
3. Budget Monitoring Report
4. Scrutiny Initiation Document approval (if appropriate)
5. Thames Water update
6. Crime/Well run Council performance statistics
7. Call-ins (if any)
8. Work Programme 2020/21

MEETING ON 22 OCTOBER 2020 (STATUTORY DESPATCH DATE – 14 OCTOBER)

1. COVID 19 – Update
2. Membership/Terms of Reference etc.
3. Monitoring item (Council Forward Plan / Scrutiny updates)
4. Budget Monitoring Report
5. Scrutiny Witness Evidence (if appropriate)
6. Annual Crime and Disorder report
7. Council sickness
8. Call-ins (if any)
9. Work Programme 2020/21

MEETING ON 3 DECEMBER 2020 (STATUTORY DESPATCH DATE – 25 NOVEMBER)

1. COVID 19 – Update
2. Monitoring item (Council Forward Plan / Scrutiny updates)
3. Budget Monitoring Report
4. Scrutiny Witness Evidence (if appropriate)
5. Universal Credit Scrutiny Review – 12 month report back on scrutiny recommendations
6. Use of Agency staff/ Interims
7. Call-ins (if any)
8. Work Programme 2020/21

MEETING ON 28 JANUARY 2021 (STATUTORY DESPATCH DATE – 20 JANUARY)

1. COVID 19 – Update
2. Monitoring item (Council Forward Plan / Scrutiny updates)
3. Budget Monitoring Report
4. Budget Setting 2021/22
5. Scrutiny Witness Evidence (if appropriate)
6. Performance update – Quarters 2 Well run Council/Crime Statistics Universal Credit
7. iCo Update
8. Call-ins (if any)
9. Work Programme 2020/21

MEETING ON 1 MARCH 2021 (STATUTORY DESPATCH DATE – 19 FEBRUARY)

1. COVID 19 – Update
2. Monitoring item (Council Forward Plan / Scrutiny updates)
3. Budget Monitoring Report
4. Presentation by Executive Member – Finance and Performance
5. Scrutiny draft recommendation report (if appropriate)
6. iCo Update
7. Call-ins (if any)
8. Work Programme 2020/21

MEETNG ON 25 MARCH 2021 (STATUTORY DESPATCH DATE – 17 MARCH)

1. COVID 19 – Update
2. Monitoring item (Council Forward Plan / Scrutiny updates)
3. Budget Monitoring Report
4. Presentation by Executive Member – Community Safety
5. Presentation by Executive Member – Community Development
6. Scrutiny draft recommendation report (if appropriate)
7. Use of Agency Staff / interims
8. Council sickness
9. Council Performance Report Quarter 3 – Well-run Council/Crime Statistics
10. Gender Pay Gap
11. Call-ins (if any)
12. Work Programme 2020/21

MEETING ON 6 MAY 2021 (STATUTORY DESPATCH DATE – 28 APRIL)

1. COVID 19 – Update
2. Monitoring item (Council Forward Plan / Scrutiny updates)
3. Budget Monitoring Report
4. Scrutiny recommendations final report (if appropriate)
5. Call-ins (if any)
6. Work Programme 2020/21

FORWARD PLAN OF KEY DECISIONS



KEY DECISIONS TO BE CONSIDERED BY THE EXECUTIVE/COMMITTEES/OFFICERS FOR THE PERIOD TO THE EXECUTIVE MEETING ON 10 SEPTEMBER 2020 AND BEYOND

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Published on 1 July 2020

FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS TO BE CONSIDERED BY THE EXECUTIVE/COMMITTEES/OFFICERS

FOR THE PERIOD TO THE EXECUTIVE MEETING ON 10 SEPTEMBER 2020 AND BEYOND

This document sets out key decisions to be taken by the Executive within the next 28 days, together with any key decisions by Committees of the Executive, individual Members of the Executive and officers. It also includes potential key decisions beyond that period, though this is not comprehensive and items will be confirmed in the publication of the key decisions document 28 days before a decision is taken.

It is likely that all or a part of each Executive meeting will be held in private and not open to the public. This may be because an appendix to an agenda item will be discussed which is likely to lead to the disclosure of exempt or confidential information. The items of business where this is likely to apply are indicated on the plan below.

If you wish to make representations about why those parts of the meeting should be open to the public, please contact Democratic Services at least ten clear days before the meeting.

The background documents (if any) specified for any agenda item below, will be available on the Democracy in Islington web pages, five clear days before the meeting, at this link -<http://democracy.islington.gov.uk> - subject to any prohibition or restriction on their disclosure. Alternatively, please contact Democratic Services on telephone number 020 7527 3005/3184 or via e-mail to democracy@islington.gov.uk to request the documents.

If you wish to make representations to the Executive about an agenda item, please note that you will need to contact the Democratic Services Team on the above number at least 2 days before the meeting date to make your request.

Please note that the decision dates are indicative and occasionally subject to change. Please contact the Democratic Services Team if you wish to check the decision date for a particular item.

A key decision is 1.an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000; or

2. a decision to be made by the Chief Executive, Corporate Directors or the Director of Public Health to award contracts where the value of the contract is up to £2million revenue expenditure or £5million capital expenditure.

FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	If all or part of the item is exempt or confidential this will be stated below and a reason given. If all the papers are publically accessible this column will say 'Open'.	Corporate Director/Head of Service Executive Member (including e-mail address)
1.	Harivist Estate - appointment of main building contractor	Highbury West	Corporate Director of Housing	9 July 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk
2. Page 51	Street properties management arrangements	All Wards	Executive	16 July 2020	None	Open	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor Diarmaid Ward, Executive Member for Housing & Development diarmaid.ward@islington.gov.uk
3.	Budget monitoring report and funding allocation	All	Executive	16 July 2020	None	Open	Dave Hodgkinson David.Hodgkinson@islington.gov.uk Councillor Satnam Gill OBE, Executive Member for Finance and Performance satnam.gill@islington.gov.uk

FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
4.	Contract award for the construction of 46 new homes, a new community centre, a new multi-use games area for Zoffany Park and associated estate landscaping improvements for the Elthorne Estate, sunken pitch and community centre sites, N19	Hillrise	Corporate Director of Housing	12 August 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk
Page 52	GLL long term support package and re-opening strategy	All	Executive	10 September 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Keith Townsend Keith.townsend@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Social Care janet.burgess@islington.gov.uk

A key decision is 1.an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000; or

2. a decision to be made by the Chief Executive, Corporate Directors or the Director of Public Health to award contracts where the value of the contract is up to £2million revenue expenditure or £5million capital expenditure.

FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
6.	Procurement Strategy 2020 - 2025	n/a	Executive	10 September 2020	None	Open	Stephen Biggs stephen.biggs@islington.gov.uk Councillor Satnam Gill OBE, Executive Member for Finance and Performance satnam.gill@islington.gov.uk
7. Page 53	Adoption of Islington's Transport Strategy	All	Executive	10 September 2020	None	Open	Keith Townsend Keith.townsend@islington.gov.uk Councillor Rowena Champion, Executive Member for Environment and Transport rowena.champion@islington.gov.uk
8.	Adoption of new Biodiversity Action Plan	All Wards	Executive	10 September 2020	None	Open	Keith Townsend Keith.townsend@islington.gov.uk Councillor Rowena Champion, Executive Member for Environment and Transport rowena.champion@islington.gov.uk

A key decision is 1.an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000; or

2. a decision to be made by the Chief Executive, Corporate Directors or the Director of Public Health to award contracts where the value of the contract is up to £2million revenue expenditure or £5million capital expenditure.

FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
9.	Zero Carbon Strategy - Adoption	All	Executive	10 September 2020	None	Open	Keith Townsend Keith.townsend@islington.gov.uk Councillor Rowena Champion, Executive Member for Environment and Transport rowena.champion@islington.gov.uk
10. Page 54	Procurement strategy for security, static guarding and key holding services for public buildings	n/a	Executive	10 September 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Stephen Biggs stephen.biggs@islington.gov.uk Councillor Satnam Gill OBE, Executive Member for Finance and Performance satnam.gill@islington.gov.uk
11.	Arrangements for youth work delivered from Lift, Platform and Rose Bowl between April and October 2021	All Wards	Executive	10 September 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Carmel Littleton carmel.littleton@islington.gov.uk Councillor Kaya Comer-Schwartz, Executive Member for Children, Young People and Families kaya.comerschwartz@islington.gov.uk

A key decision is 1.an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000; or

2. a decision to be made by the Chief Executive, Corporate Directors or the Director of Public Health to award contracts where the value of the contract is up to £2million revenue expenditure or £5million capital expenditure.

FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
12.	Payment of London Living Wage across Islington-based Care UK services	All Wards	Executive	10 September 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Carmel Littleton carmel.littleton@islington.gov.uk Councillor Janet Burgess MBE, Executive Member Health and Social Care Janet.burgess@islington.gov.uk
13. Page 55	Contract award for main works on Andover Estate	Finsbury Park	Corporate Director of Housing	11 September 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk
14.	Contract award for the construction of 41 new homes and associated improvements for Dixon Clark Court	St Mary's	Corporate Director of Housing	30 September 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
15.	Appropriation of land on Windsor Street for planning purposes	St Peter's	Executive	15 October 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor Diarmaid Ward, Executive Member for Housing & Development diarmaid.ward@islington.gov.uk
16. Page 56	Contract award for measured term contract for delivery of major works to housing stock	All	Corporate Director of Housing	16 October 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk
17.	Contract award for the construction of 40 new homes and associated improvements for the Park View Estate, Collins Road , N5	Highbury East	Corporate Director of Housing	16 October 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
18.	Contract award for construction of 11 supported living units and associated improvements on Windsor Street site	St Peter's	Corporate Director of Housing	30 October 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk
19. Page 57	Triangle Estate - appropriation of land	Bunhill	Executive	26 November 2020	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor Diarmaid Ward, Executive Member for Housing & Development diarmaid.ward@islington.gov.uk
20.	Contract award for the construction of 42 new build homes and improvements to Hathersage Court and Besant Court	Mildmay	Corporate Director of Housing	27 January 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
21.	Contract award for refurbishment works to 173 Highbury Quadrant to produce 3 units that meet Enerphit standards and for the construction of a new build 3 bedroom house built to Passivhaus standards	Highbury East	Corporate Director of Housing	1 February 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk

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Membership of the Executive 2019/2020:

Councillors: Portfolio

Richard Watts	Leader
Janet Burgess MBE	Health and Social Care
Rowena Champion	Environment and Transport
Kaya Comer-Schwartz	Children, Young People and Families
Una O'Halloran	Community Development
Satnam Gill	Finance and Performance
Asima Shaikh	Inclusive economy and jobs
Diarmuid Ward	Housing and Development

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OUTSTANDING SCRUTINY REVIEWS – UPDATED 7 January 2020

SCRUTINY REVIEWS 2016/17:						
SCRUTINY REVIEW	COMMITTEE	DATE SUBMITTED DUE TO GO TO EXECUTIVE	RESPONSE TO RECOMMENDATIONS DUE (3-6 months after submission to Exec)	RESPONSE TO RECOMMENDATIONS SUBMITTED (?)	12 MONTH REPORT DUE TO ORIGINAL REVIEW COMMITTEE	LEAD OFFICER
Flooding Scrutiny	Policy and Performance	JB 5 Sept 2017 Exec 28 Sept 2017	Oct - Feb	JB 27 Mar 2018 Exec 19 Apr 2018	1 Nov 2018	Kevin O'Leary
Regeneration of Retail Areas	Environment and Regeneration	JB 5 Sept 2017 Exec 28 Sept 2017	Oct - March	JB 17 Sept 2019 Exec 17 Oct 2019	TBC	Caroline Wilson
Improving access to psychological therapies	Health and Care	JB 5 Sept 2017 Exec 23 Nov 2017	Nov - Dec	JB 12 Dec 2017 Exec 4 Jan 2018	2 Oct 2018	Natalie Arthur
Housing Services for Vulnerable People	Housing	JB 5 Sept 2017 Exec 28 Sept 2017	Oct - Jan	JB 12 Dec 2017 Exec 4 Jan 2018	23 April 2019	Paul Byer
Post-16 Education, Employment and Training	Children's	JB 5 Sept 2017 Exec 28 Sept 2017	Oct - Feb	JB 27 Feb 2018 Exec 22 Mar 2018	16 July 2018	Holly Toft

SCRUTINY REVIEWS 2017/18:						
SCRUTINY REVIEW	COMMITTEE	DATE SUBMITTED DUE TO GO TO EXECUTIVE	RESPONSE TO RECOMMENDATIONS DUE (3-6 months after submission to Exec)	RESPONSE TO RECOMMENDATIONS SUBMITTED (?)	12 MONTH REPORT DUE TO ORIGINAL REVIEW COMMITTEE	LEAD OFFICER
Fire Safety	Housing Scrutiny Committee	JB 27 Feb 2018 Exec 22 Mar 2018	Apr - June	JB 19 June 2018 Exec 19 July 2018	19 March 2019	Damian Dempsey & Stuart Fuller
Effectiveness of Communications	Housing Scrutiny Committee	JB 27 Mar 2018 Exec 19 Apr 2018	May - July	JB 17 July 2018 Exec 6 Sept 2018	25 November 2019	Paul Byer & Lynne Stratton
New Build Programme	Housing Scrutiny Committee	JB 27 Mar 2018 Exec 19 Apr 2018	May – July	JB 18 Sept 2018 Exec 18 Oct 2018	23 July 2020	Stephen Nash
Air Quality and Health	Health and Care Scrutiny Committee	JB 27 Mar 2018 Exec 19 Apr 2018	May - July	JB 17 July 2018 Exec 18 Oct 2018	9 May 2019	Julie Billett
Recycling	Environment and Regeneration	JB 27 May 2018 Exec 14 June 2018	June – Aug	JB 30 Oct 2018 Exec 29 Nov 2018	13 January 2020	Matthew Homer
Vulnerable Adolescents	Children's Services	JB 27 Mar 2018 Exec 19 Apr 2018	July – Oct	JB 17 July 2018 Exec 6 Sept 2018	9 July 2019	Tania Townsend
None	Policy and Performance	N/A	N/A	N/A	N/A	N/A

SCRUTINY REVIEWS 2018/19:						
SCRUTINY REVIEW	COMMITTEE	DATE SUBMITTED DUE TO GO TO EXECUTIVE	RESPONSE TO RECOMMENDATIONS DUE (3 months after submission to Exec)	RESPONSE TO RECOMMENDATIONS SUBMITTED (?)	12 MONTH REPORT DUE TO ORIGINAL REVIEW COMMITTEE	LEAD OFFICER
Responsive Repairs	Housing Scrutiny Committee	JB 17 Sept 2019 Exec 17 Oct 2019	Oct – Dec 2019	JB 14 Jan 2020 Exec 6 Feb 2020	23 November 2020	Damian Dempsey & Stuart Fuller
GP Surgeries	Health and Care Scrutiny Committee	JB 18 June 2019 Exec 11 July 2019	July – Oct 2019	JB 10 Dec 2019 Exec 16 Jan 2020	9 July 2020	Julie Billett
Volunteers and Resident engagement with Parks and Open Spaces	Environment and Regeneration	JB 16 Jul 2019 Exec 19 Sept 2019	Sept – Nov 2019	JB 30 April 2020 Exec 18 June 2020	29 Sept 2020	Barry Emmerson
Permanent and fixed period exclusion from school	Children's Services	JB 21 May 2019 Exec 20 Jun 2019	Jul – Sept 2019	JB 29 Oct 2019 Exec 28 Nov 2019	20 July 2020	Candy Holder
Universal Credit	Policy and Performance	JB 16 Jul 2019 Exec 19 Sept 2019	Sept – Nov 2019	JB 25 Feb 2020 Exec 19 Mar 2020	3 Dec 2020	N/A

SCRUTINY REVIEWS 2019/20:						
SCRUTINY REVIEW	COMMITTEE	DATE SUBMITTED DUE TO GO TO EXECUTIVE	RESPONSE TO RECOMMENDATIONS DUE (3 months after submission to Exec)	RESPONSE TO RECOMMENDATIONS SUBMITTED (?)	12 MONTH REPORT DUE TO ORIGINAL REVIEW COMMITTEE	LEAD OFFICER
Capital Works	Housing Scrutiny Committee	TBC – committee still gathering evidence				Christine Short
Private Rented Sector (Mini review)	Housing Scrutiny Committee	TBC – committee still gathering evidence				Jan Hart / Irma Van Der Palen
Adult Paid Carers	Health and Care Scrutiny Committee	TBC – Committee considering further evidence				Jess McGregor / Jon Tomlinson
Behavioural Change	Environment and Regeneration	TBC – committee still gathering evidence				Emma Kidd / Lynn Stratton
Equality in Educational Outcomes	Children's Services	21 July 2020	Sept – Oct 2020	15 October 2020	September 2021	Mark Taylor / Anthony Doudle
None.	Policy and Performance	N/A	N/A	N/A	N/A	N/A